

MINUTES OF THE TRAEER CITY COUNCIL

The City Council of Traer, Iowa met in regular session on **Monday, June 6th 2022** at 7:00 p.m. at Municipal Hall.

ROLL CALL

Mayor Holden called the meeting to order at 7:00pm with Council Members Rausch, Erhardt, Holst, Kennedy and Panfil present.

APPROVAL OF AGENDA

MOTION by Panfil, seconded by Kennedy, that the agenda is approved. Motion approved unanimously with a roll call vote.

VISITOR COMMENT

Jeff Cizek, along with his niece, was present to discuss with the council their hopes of getting a memorial rock, something similar to a freedom rock, in Taylor Park. His father Ellsworth, who has passed away recently, left some money in a memorial in hopes of having something like this in Traer. Jeff would like to see his father's dream come to life, and hopes to work with the City to make it happen.

Jim Owens, Pete Eikamp and Bri with Eikamp Insurance, formerly LL Owens, were present to introduce themselves and thank the City for their long standing business relationship.

Kim Calderwood on behalf of the Winding Stairs Festival Committee was present to talk about this year's big festival, happening Aug 11th-13th. This will be the 25th year of the festival and the committee hopes to celebrate in a big way. One exciting change coming this year is the return of carnival rides. With bringing back carnival rides and the chamber car cruise not happening in conjunction with the festival the committee is hoping to block off all of Main Street from Hwy 63 to Mill. This would allow plenty of room for all the rides, food, etc. to set up. The council agreed with the closure and looks forward to this year's festivities.

CONSENT AGENDA

MOTION by Erhardt, seconded by Panfil, that the minutes of the May 2nd and May 23rd, 2022 meetings are approved. Motion approved unanimously with a roll call vote.

MOTION by Panfil, seconded by Rausch, that the May Checks (#29881-29958), and 2 ACH payments (5272201, 5272202) totaling \$446,641.07, are approved. Motion approved unanimously with a roll call vote.

BUDGET AMENDMENT

Mayor Holden opened the meeting up for a public hearing on the FY22 Budget Amendment. Clerk Blaine had no comments prior to meeting time, and none were made during this time. Clerk Blaine informed the council yes this was an action item at the May meeting, but due to a publication error, it was invalid and we needed to publish and hold again. The public hearing was closed. MOTION by Holst, seconded by Kennedy, to approve RESOLUTION 06-06-22-01 amending the FY22 Budget. Motion approved unanimously with a roll call vote.

SALE OF CITY PROPERTY

Mayor Holden declared another public hearing at this point in the meeting to discuss the sale of Lot 38 and 39 in the Prairie West addition. Clerk Blaine had not received any written or verbal comments from anyone prior to the meeting, and no comments were made during the public hearing. Mayor Holden closed the public hearing portion of the meeting. MOTION by Rausch, seconded by Erhardt, approving RESOLUTION 06-06-22-02 authorizing the Sale of City Real Property to Allen Hackerott and Sue Sbiral. Motion approved unanimously with a roll call vote.

Mayor Holden declared another public hearing to discuss the sale of Lot 49 in the Prairie West addition. Clerk Blaine had not received any written or verbal comments from anyone prior to the meeting, and no comments were made during the public hearing. Mayor Holden closed the public hearing portion of the meeting. MOTION by Rausch, seconded by Erhardt, approving RESOLUTION 06-06-22-03 authorizing the Sale of City Real Property to Patrick and Misty Harford. Motion approved unanimously with a roll call vote.

STREET PROJECTS—GO CAPITAL LOAN NOTES, SERIES 2022

As the next step in the street financing project a MOTION by Rausch, seconded by Kennedy was made to approve RESOLUTION 06-06-22-04 Appointing Paying Agent, Note Registrar, and Transfer Agent, Approving the Paying Agent and Note Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement. Motion approved unanimously with a roll call vote.

MOTION by Kennedy, seconded by Erhardt, to approve RESOLUTION 06-06-22-05 Approving and Authorizing a Form of Loan Agreement and Authorizing and Providing for the Issuance, and Levying a Tax to Pay the Notes; Approval of the Tax Exemption Certification and Continuing Disclosure Certificate. Motion approved unanimously with a roll call vote.

SEWER PROJECT AMENDMENT TO SRF

The current SRF agreement that the City of Traer has for the planning and design portion of the sewer relining/lagoon project has expired and in order to continue the project and the funding for the project we need to amend the current agreement to allow us to extend the agreement for another 3 years. MOTION by Panfil, seconded by Holst, to approve RESOLUTION 06-06-22-06 Approving an Amendment to the Resolution Authorizing Issuance of Sewer Revenue Capital Loan Note Anticipation Project Notes, Series 2018, Dated November 30, 2018, and Authorizing Execution and Delivery of Amendment to Loan Agreement. Motion approved unanimously with a roll call vote.

CONCERNS/COMMENTS/OTHER BUSINESS

The council focused some time on discussing Option Tax Spending for FY23. The State Auditor's Office scolded the City pretty hard in the City's FY21 final audit, for the way they have been awarding funds and for who they have been awarding funds to. Concerns being we have no receipt or way of tracking what the money was spent on, and the fact that we have been issuing funds to private non-profits

which, according to the Constitution of the State of Iowa is prohibited. Clerk Blaine just wanted to bring some light to the issue to hopefully avoid future issues. The council agreed they want to see the awarding done differently and more diligently going forward, they hope to evaluate the applications more thoroughly and to work with awarded applicants to gather appropriate documents and receipts going forward.

While speaking about option tax money and spending the council discussed new Taylor Park Playground equipment. 2 equipment options were presented to the council to review and discuss. Both quotes presented were just shy of \$51,000 for two pieces of equipment, a smaller set for the younger kids, and a larger set for the older kids, similar in size to what is currently there in the park. Clerk Blaine informed the council that we currently have approx. \$40,000 in option tax money that could be spent on the project, plus with fundraising efforts by the Traer Sesquicentennial Committee we could comfortably order the equipment, in hopes of having it delivered and installed by spring/summer 2023. MOTION by Panfil, seconded by Kennedy, to approve ordering Option 2, the red, gray and black option, from Boland Recreation for \$50,998 (delivered). Motion was approved unanimously with a roll call vote.

Clerk Blaine quick informed the council that 2 properties on Berlin Ave were recently "cleaned-up" by Cooley Sanitation. Cooley Sanitation along with the help of some of our staff and 2 Tama Co. Deputies spent half a day on May 26th removing garbage, vehicles, boats, trailers etc. off these properties. For the most part, it went without a hitch and without confrontation. There is one property left down there to clean up, and others still working with us and our attorneys to make progress. We will continue to work with Cooley Sanitation and our attorney to make sure progress continues to be made.

DEPARTMENT REPORTS

As a follow-up to previous meetings, Erhardt updated the council on his efforts to meet with Heartland Coop CEO. Erhardt let us know he has left numerous messages with no response. His hope is to sit down and have discussions on both the condition of the building and possibly the City taking possession of a piece or section of the building. Erhardt and the council wonder if at this point we try reaching out via letter, to get things moving forward.

Kennedy proposed a wage increase for pool lifeguards. Lifeguards go through a course training process and are responsible for the health and safety of patrons visiting the pool, she feels an increase is needed to not only compensate them for their work but to retain employees as other employers look more attractive when our wages aren't competitive. Kennedy suggested raising the starting wage by \$1.00/hr to \$9.50 and still offering a .25 cent increase to returning guards/staff. MOTION by Panfil, seconded by Kennedy, to approve the \$1.00 base wage increase for guards and to keep the .25 cent yearly raise for returning guards/staff. Motion approved unanimously with a roll call vote.

There being no further business, the meeting was adjourned.

PETE HOLDEN, MAYOR
HALEY BLAINE, CITY CLERK

TRAER CHECK REGISTER JUNE 2022		
A.W.E SERVICE	Parts/Service	16.00
AFLAC	Insurance	38.52
AFLAC	Insurance	38.52
AFLAC	Insurance	38.52
ALISON HOWARD	Library Hours	480.00
AMAZON.COM	Misc. Supplies	1,030.81
AMERICAN BUSINESS PHONES	Annual Fee	480.88
ANGELA JURSIK	Refund	100.00
ANITA DOSTAL	Refund	25.00
ANNA MCBRIDE	Refund	50.00
Aspro	Cold Mix	928.97
BARB MAUDERER	Refund	100.00
BEAL'S ENTERPRISES, INC.	Misc. Supplies	125.00
Blue Cross & Blue Shield	Insurance	6,821.84
BOUND TREE MEDICAL L.L.C.	Ambulance Supplies	290.03
Calhoun-Burns & Associates, Inc.	Engineering	1,325.10
CENTRAL IOWA DISTRIBUTING, INC.	Paper Product	134.00
CHAMPION ENTERPRISES, LLC	Repairs/Work	248.50
CHRIS COOPER	Reimbursement	50.00
COLUMN SOFTWARE PBC	Publications	215.90
COOK'S ILLUSTRATED	Library Subscription	14.95
COOLEY SANITATION LLC	Garbage	3,960.00
COOLEY SANITATION LLC	Garbage	10,755.00
CRAIG GREINER	Refund	100.00
DIANE PANFIL	Reimbursement	583.17
EIKAMP INSURANCE AGENCY	Insurance	1,326.00
HOMETOWN FOODS	Misc. Supplies	31.92
Ingram Library Services	Library Books	1,593.49
Iowa Department of Transportation	Misc. Supplies	597.87
IOWA STATE UNIVERSITY	Library Program	243.60
JOHNSON CONTROLS FIRE PROTECTION	Annual Fee	761.10
JOSIE HULME	Reimbursement	165.00
KADE TAYLOR	Refund	50.00
KCL GROUP BENEFITS	Insurance	118.84
KEVIN ZIMPLE	Refund	100.00
KIEFER AQUATICS	Pool Supplies	483.35
Kristen Sierra	Refund	100.00
KURT BOERM	Refund	50.00
LAKEISHA GREEN	Refund	50.00
MACQUEEN EQUIPMENT	Parts/Supplies	1,831.87
Madelon Harms	Park Cleaning	175.00
MASTERCARD	Misc. Supplies	807.00
MEGHAN RENSLOW	Refund	100.00
MERCYONE	Ambulance Drugs	56.06
MOMAR, INC	Spraying Supplies	2,334.50

MORGAN JOHNSON	Refund	50.00
NAPA AUTO PARTS	Parts/Supplies	359.91
OLD HOUSE JOURNAL	Library Subscription	18.00
PRECISION LAWN CARE	Lawn Care	4,505.00
PREMIER	Copier Contract	512.43
Reuman's Clothing	Clothing	168.00
SARA KNOOP	Refund	100.00
SCHUMACHER ELEVATOR COMPANY	Annual Fee	2,486.30
SCOTT WEBER	Refund	50.00
Shamrock Lawn Services	Lawn Care	450.00
SINCLAIR	Fuel	1,357.87
STOREY KENWORTHY	Office Supply	125.70
SUE EWOLDT	Reimbursement	25.63
TAMA CO. SHERIFF'S OFFICE	Contract Hours	10,388.00
TAMA CO. SOLID WASTE COMISSION	Fees	18,204.50
TAMA COUNTY TOURISM	Advertising	200.00
TAMA/GRUNDY PUBLISHING	Legals/Ads	1,051.61
TAYLOR CONSTRUCTION, INC	Bridge	16,536.85
TRAER MUNICIPAL UTILITIES	Utilities	5,795.90
TRAER MUNICIPAL UTILITIES	Office Services	9,000.00
Traer Theatre Inc.	Reimbursement	1,000.00
U.S. CELLULAR	Phones	150.73
UMB BANK, N.A.**	Loan Payment	145,160.00
UMB BANK, N.A.**	Loan Payment	174,896.25
VAL BRADLEY	Refund	50.00
Veenstra & Kimm Inc.	Engineering	13,259.05
VIRGINIA GAY HOSPITAL & CLINICS	Drug Testing	25.00
WENDLING QUARRIES INC.	Rock	478.63
WEX BANK	Fuel	232.91
WEX BANK	Fuel	247.29
WHANNEL'S HARDWARE	Misc. Supplies	14.24
WHANNEL'S HARDWARE	Misc. Supplies	68.43
WHANNEL'S HARDWARE	Misc. Supplies	167.32
WINDSTREAM	Phones	69.65
WINDSTREAM	Phones	509.56
*Denotes ACH Payment		446,641.07
	MAY 2022 REVENUES	
	GENERAL FUND	\$63,455
	SPECIAL REVENUE FUND	\$13,037
	DEBT SERVICE FUND	\$11,721
	CAPITAL PROJECTS	\$0
		\$88,213
	MAY 2022 DISBURSEMENTS	
	GENERAL FUND	\$211,686

	SPECIAL REVENUE FUND	\$38,995
	DEBT SERVICE FUND	\$320,056
	CAPITAL PROJECTS	\$34,010
		\$604,747
	MAY 2022 FUND BALANCES	
	GENERAL FUND	\$1,524,953
	SPECIAL REVENUE FUND	\$300,626
	DEBT SERVICE FUND	\$14,645
	CAPITAL PROJECTS	\$0
		\$1,840,224