

MINUTES OF THE TRAEER CITY COUNCIL

The City Council of Traer, Iowa met in regular session on **Monday August 3rd, 2020** at 7:00 p.m. at Municipal Hall.

ROLL CALL

Mayor Holden called the meeting to order with Council Members Holst, Kennedy, Rausch, Schafer and Foster answering roll call.

APPROVAL OF AGENDA

MOTION by Schafer, seconded by Kennedy, that the agenda is approved. Motion approved unanimously with a roll call vote.

CONSENT AGENDA

MOTION by Rausch, seconded by Foster, that the minutes of the July 6th, 2020 meeting are approved. Motion approved unanimously with a roll call vote.

MOTION by Foster, seconded by Holst, that the July Checks (#28662-28718), total of \$182,453.91 are approved. Motion approved unanimously with a roll call vote.

BEER & LIQUOR PERMITS

MOTION by Schafer, seconded by Rausch to approve the permits for Hometown Foods and Windup Lounge. Motion approved unanimously with a roll call vote.

PUBLIC HEARING—PURPOSED SALE OF PUBLIC LOT

Mayor Holden stated this was the Public Hearing portion of the meeting to discuss the proposed sale of a public lot. City Clerk Blaine informed the Council there had been no written or verbal complaints/comments on the proposal, and there were no comments made during this time. The public hearing portion was closed. MOTION by Rausch, seconded by Foster to approve RESOLUTION 08-03-20-01 “Proposing the Sale of Certain Real Property” and setting another public hearing for Sept. Motion approved unanimously with a roll call vote.

ACQUISITION OF GAS SYSTEM

MOTION by Holst, seconded by Kennedy, approving RESOLUTION 08-03-20-02 Authorizing Execution of Document for Acquisition of Assets for Natural Gas Distribution System. Motion approved unanimously with a roll call vote.

BUILDING DEMOLITION

TMU is looking into taking down the old power plant building, the building just west of the city shop, and has asked if the City would be willing to help cover any of the costs associated with that. The council discussed the project and what their involvement might be. MOTION by Rausch, seconded by Foster, that the City would NOT help cover the costs of this project. Motion approved unanimously with a roll call vote.

PLANNING & ZONING BOARD

Following up with the issue that was presented at last month’s meeting the council discussed the fact that it’s recently been brought to their attention that some of those holding seats on City boards are not following City codes & ordinances like they should be. Those holding City seats are supposed to be enforcing the rules & should be setting an example by following them as well. MOTION by Holst, seconded by Kennedy that letters be prepared and sent out to the individual(s), informing them of the issues, and giving them 2 options going forward. Motion approved unanimously with a roll call vote.

CONCERNS/COMMENTS/OTHER BUSINESS

Council Member Schafer brought up fall 2020 clean-up and garage sales. The hope is to have both this fall, adding different restrictions to keep all residents and staff healthy and safe. Tentative dates are October 2nd and 3rd for sales and October 9th and 10th for clean-up, City Clerk Blaine was checking with Cooley Sanitation to make sure those dates worked for them.

The Council discussed requiring a deposit from those who rent the Memorial Building. Recently there has been some damage to surfaces & issues with lost keys. The deposit would allow us to evaluate the building after a rental and return or keep the deposit depending on the condition it is left in. City Clerk Blaine will contact other communities to see what their rental agreements look like on buildings similar to ours, then report back to the council and make adequate adjustments.

There being no further business, the meeting was adjourned.

Check Register attached.

PETE HOLDEN, MAYOR
HALEY BLAINE, CITY CLERK

TRAER CHECK REGISTER AUG 2020

| | | |
|-------------------------------------|--------------------|------------|
| A.W.E SERVICE | Tires/Tire Repairs | 836.00 |
| AFLAC | Insurance | 38.52 |
| ALISON HOWARD | Library | 600.00 |
| ALLIANT ENERGY | Gas | 838.38 |
| AMAZON.COM | Library Supplies | 263.12 |
| AMBER MONAT | Refund | 87.50 |
| Aspro | Cold Mix | 967.92 |
| Blue Cross & Blue Shield | Insurance | 5,430.64 |
| BOUND TREE MEDICAL L.L.C. | Ambulance Supplies | 184.39 |
| BURBACH AQUATICS, INC. | Final Pool | 114,440.04 |
| Calhoun-Burns & Associates, Inc. | Legal | 3,622.85 |
| CARRICO AQUATIC RESOURCES, INC | Pool Supplies | 807.15 |
| CHRIS COOPER | Reimbursement | 317.45 |
| CHRISTIE DOOR | Repairs | 772.25 |
| CINDY YOUEL | Reimbursement | 57.50 |
| COOLEY SANITATION LLC | Garbage | 10,360.00 |
| CRAIG ERICKSON | Refund | 25.00 |
| ESO SOLUTIONS | Ambulance Software | 2,795.00 |
| GREAT SOUTHERN LIFE INSURANCE COMP. | Refund | 155.61 |
| HOMETOWN FOODS | Misc. Supplies | 8.38 |
| HOMETOWN FOODS | Misc. Supplies | 28.38 |
| Ingram Library Services | Library Supplies | 1,075.10 |
| IOWA DIV. OF LABOR-ELEVATOR SAFETY | Fee | 175.00 |
| IOWA HISTORY JOURNAL | Library | 18.95 |
| KCL GROUP BENEFITS | Insurance | 116.50 |
| KEITH KENNEDY | Library Comp, Work | 219.65 |
| Keystone Laboratories, Inc. | Testing | 15.50 |
| KYM KOPRIVA | Refund | 100.00 |
| LIQUI-GROW OF TRAER | Tomahawk | 95.55 |
| Madelon Harms | Cleaning | 100.00 |
| MASTERCARD | Misc. Supplies | 830.90 |
| MERCYONE | Amb. Drugs | 32.47 |
| Municipal Pipe Tool Co., LLC | Sewer Work | 1,624.50 |
| NAPA AUTO PARTS | Misc. Supplies | 129.09 |
| New Century FS | Fuel | 57.11 |
| Petty Cash | Misc. Supplies | 61.12 |
| PHYSICIAN'S CLAIMS COMPANY | Amb. Billing | 1,344.63 |
| ROSANNE FOSTER | Reimbursement | 173.97 |
| SANDY SHEDA | Beautification | 600.00 |
| SCHENDEL PEST CONTROL | Pest Control | 48.15 |
| Sherwin Williams Co. | Paint | 859.32 |
| SINCLAIR | Fuel | 957.71 |

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|---------------------------|-----------------|-------------------|
| SUPERIOR WELDING | Shop Welder | 3,019.74 |
| TAMA CO. SHERIFF'S OFFICE | Contract | 9,756.00 |
| TAMA COUNTY LIBRARY ASSN | Fees | 100.00 |
| TENDER LAWN CARE | Park Spraying | 660.00 |
| The Des Moines Register | Library | 370.83 |
| TRAER CHAMBER OF COMMERCE | Chamber Bucks | 500.00 |
| TRAER MUNICIPAL UTILITIES | Utilities | 5,721.16 |
| TRAER MUNICIPAL UTILITIES | Office Services | 9,000.00 |
| U.S. CELLULAR | Phones | 152.30 |
| WENDLING QUARRIES INC. | Rock | 932.88 |
| WEX BANK | Fuel | 22.65 |
| WHANNEL'S HARDWARE | Misc. Supplies | 20.98 |
| WHANNEL'S HARDWARE | Misc. Supplies | 345.24 |
| WINDSTREAM | Phones | 69.62 |
| WINDSTREAM | Phones/Fax | 511.21 |
| | | <hr/> |
| | | 182,453.91 |

JULY 2020 REVENUES

| | |
|----------------------|-----------|
| GENERAL FUND | \$41,492 |
| SPECIAL REVENUE FUND | \$1,326 |
| DEBT SERVICE FUND | \$81,175 |
| CAPITAL PROJECTS | \$0 |
| | <hr/> |
| | \$123,993 |

JULY 2020 DISBURSEMENTS

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|----------------------|-----------|
| GENERAL FUND | \$116,216 |
| SPECIAL REVENUE FUND | \$22,590 |
| DEBT SERVICE FUND | \$75,029 |
| CAPITAL PROJECTS | \$232,254 |
| | <hr/> |
| | \$446,089 |

JULY 2020 FUND BALANCES

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|----------------------|-------------|
| GENERAL FUND | \$1,064,893 |
| SPECIAL REVENUE FUND | \$242,514 |
| DEBT SERVICE FUND | \$14,514 |
| CAPITAL PROJECTS | \$0 |
| | <hr/> |
| | \$1,321,921 |