

MINUTES OF THE TRAER CITY COUNCIL

The City Council of Traer, Iowa met in regular session on **Monday July 6th, 2020** at 7:00 p.m. at the Traer Memorial Building.

ROLL CALL

Mayor Holden called the meeting to order with Council Members Holst, Kennedy, Rausch, Schafer and Foster answering roll call.

APPROVAL OF AGENDA

MOTION by Foster, seconded by Kennedy, that the agenda is approved. Motion approved unanimously with a roll call vote.

WSF COMMITTEE MEMBERS

Present for this meeting we had members of the Winding Stairs Festival Committee and Traer Chamber of Commerce. Shawn Larmore spoke on behalf of the committee giving the council details of how the committee was planning to change the look of things this year due to COVID-19. Shawn mentioned spreading stages further apart, having no picnic tables or bleachers and no inflatables were being offered for the children this year. The committee also spoke about safety during the parade and participants using gloved hands and wrapped candy only. The council was then able to ask questions & voice concerns. One major concern was how they were going to ensure social distancing, and if they had a structured plan in place of what was taking place and precautions being followed.

CONSENT AGENDA

MOTION by Schafer, seconded by Holst, that the minutes of the June 1st, 2020 meeting are approved. Motion approved unanimously with a roll call vote.

MOTION by Kennedy, seconded by Rausch, that the June Checks (#28594-28661), total of \$397,174.84 are approved. Motion approved unanimously with a roll call vote.

BEER & LIQUOR PERMITS

MOTION by Rausch, seconded by Kennedy to approve the permit for the Winding Stairs Festival. Motion approved with 4-1 roll call vote, Schafer – Yes, Foster – Yes, Kennedy – Yes, Rausch – Yes, Holst – No. Mayor Holden voiced his displeasure and stated his plan to veto this decision. The veto did not stand.

CIGARETTE/TOBACCO/NICOTINE/VAPOR PERMITS

MOTION by Foster, seconded by Schafer, to approve permits for Sinclair Food Mart & Traer Short Stop. Motion approved unanimously with a roll call vote.

FY21 OPTION TAX

The council discussed the Option Tax funds available for FY21. It is estimated that there will be approx. \$45,000 after taking out the already allocated \$40,000 for the pool and \$18,000 for street projects. After reviewing all applications a MOTION by Rausch, seconded by Holst, to approve awarding \$5,000 to the Traer Theatre, \$2,000 to NT After Prom, \$5,000 to NT Youth Baseball/Softball, \$6,000 to Traer Salt and Pepper Gallery, \$5,500 to Winding Stairs Festival, \$4,000 to Traer Chamber of Commerce, \$1,000 to CHAT, \$4,000 to NT Dollars for Scholars, \$2,360.00 to Pied Piper, \$1,000 to NT Activity Center, \$1,000 to BASIC, \$3000.00 to Downtown Beautification & \$1,000.00 towards city camera maintenance. Motion approved unanimously with a roll call vote.

PUBLIC HEARING ON VACATING PUBLIC RIGHT OF WAY

The Mayor announced this time was the time for the public hearing on vacating of public right of way and proposed Ordinance 239. The City Clerk noted there were no written or verbal comments submitted before this meeting & there were none brought forward at meeting time. Councilperson Schafer did the 1st reading of Ordinance 239. There being no further concerns, or objections a MOTION by Foster, seconded by Kennedy, was made to waive the 2nd and 3rd reading of Ordinance 239. MOTION by Foster, seconded by Rausch to approve Ordinance 239. Both motions approved with unanimous roll call votes.

CONCERNS/COMMENTS/OTHER BUSINESS

MOTION by Rausch, seconded by Foster, to award the budgeted 3% wage increase to Public Works employees, Cooper and O'Brien, effective July 1, 2020. Motion approved unanimously with a roll call vote.

MOTION by Holst, seconded by Schafer, to award the budgeted 3% wage increase to Ambulance Paramedics, Kennedy, Kahler and Vannatta, effective July 1, 2020. Motion approved unanimously with a roll call vote.

Foster mentioned that the library is hosting a little concert in Taylor Park in August. It'll be in the gazebo and people are asked to bring lawn chairs and social distance.

Kennedy discussed the current changes to the Pool hours due to lack of staffing & making sure all guidelines are being followed.

City Clerk Blaine brought up a few issues that need attention and will be discussed more at following meetings. One issue being the need for an airport manager. Mayor Holden said he'd be happy to take on that role until it was filled. The council was asked to start brain storming possible candidates. Another issue Neil O'Brien was present to speak about was building permits and the fact that people holding positions on City boards have not been following this appropriately, Neil mentioned legal action could be taken if that's the route the council wanted to take. Clerk Blaine mentioned looking at removing them from current seats and finding replacements. Both topics will be discussed at future meetings.

There being no further business, the meeting was adjourned.

Check Register attached.

PETE HOLDEN, MAYOR
HALEY BLAINE, CITY CLERK

TRAER CHECK REGISTER JULY 2020

ADAPCO	ULV Oil	3,546.00
AFLAC	Insurance	38.52
ALISON HOWARD	Cleaning	341.71
ALLIANT ENERGY	Gas	599.07
AMAZON.COM	Misc. Library Purchases	477.14
AMERICAN RED CROSS	2020 Fees	360.00
AUDITOR OF STATE	Auditing Expense	9,487.51
Blue Cross & Blue Shield	Insurance	5,430.64
BOLAND RECREATION	Pool Picnic Tables	2,210.00
BOUND TREE MEDICAL L.L.C.	Ambulance Supply	402.99
BURBACH AQUATICS, INC.	Pool Pymt	232,254.00
CARRICO AQUATIC RESOURCES, INC	Pool Chemical/Supply	4,378.28
CENTRAL IOWA DISTRIBUTING, INC.	Hand Sanitizer	383.00
CHAMPION ENTERPRISES, LLC	Amb. Air Conditioning	3,170.00
CHARLES BURESH	Mem. Bldg. Work	555.01
CHRIS COOPER	Reimbursement	50.00
CINDY YOUEL	Reimbursement	91.76
CLARKE	Spraying Supply	253.41
COOLEY SANITATION LLC	Garbage	10,215.00
Dahn Kennedy	Refund	25.00
FIRE SERVICE TRAINING BUREAU	FD Truck Pymt	5,000.00
HEATHER KNEBEL	Refund	20.00
Holmes Welding Ltd.	Material	45.24
HOMETOWN FOODS	Misc. Supplies	48.15
IAMU	Fees	431.27
IOWA FINANCE AUTHORITY	Loan Pymt	19,028.63
IOWA FINANCE AUTHORITY	Loan Pymt	55,000.00
IOWA LEAGUE OF CITIES	Fees	1,173.00
JEN BOERM	Refund	30.00
Jerico Services, Inc.	Dust Control	3,248.75
KCL GROUP BENEFITS	Insurance	116.50
Keystone Laboratories, Inc.	Testing	15.50
L.L. OWENS & ASSOC.	Insurance	366.00
MANATT'S	Road Repair	227.40
MASTERCARD	Misc. Purchases	478.33
MASTERCARD	Misc. Purchases	1,045.54
MCMMASTER-CARR SUPPLY CO.	Batteries	86.68
MERCYONE	Amb. Drugs	204.56
NEIL O'BRIEN	Bldg. Permits	380.00
New Century FS	Green Yard Deluxe	165.00
NUCARA	First Aid	6.67
PHYSICIAN'S CLAIMS COMPANY	Amb. Billing	1,168.48

PRECISION LAWN CARE	Park Mowing	1,380.00
Roan, Powell & Reinders	Legal Fees	695.00
ROSANNE FOSTER	Reimbursement	232.51
Simply Blooming	Downtown Flowers	730.00
SINCLAIR	Fuel	563.37
STOREY KENWORTHY	Misc. Supplies	137.84
SUPERIOR WELDING	Amb. Supply	53.38
TAMA CO. SHERIFF'S OFFICE	Contract	9,756.00
TAMA/GRUNDY PUBLISHING	Legals/Ads	704.41
THE PENWORTHY COMPANY	Library Books	413.87
Traer Fire Dept.	Qtrly Reimbursement	1,178.51
Traer Fire Dept.	Qtrly Reimbursement	2,233.12
TRAER MUNICIPAL UTILITIES	Utilities	4,984.28
TRAER MUNICIPAL UTILITIES	Office Support	9,000.00
U.S. CELLULAR	Cell Phones	151.31
UMB BANK, N.A.	Loan Fee	250.00
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UMB BANK, N.A.	Loan Fee	250.00
UMB BANK, N.A.	Loan Fee	250.00
Wauters Electric	Ambulance Work	393.88
WENDLING QUARRIES INC.	Road Stone	105.24
WHANNEL'S HARDWARE	Misc. Amb Purchases	12.99
WHANNEL'S HARDWARE	Misc. Purchases	258.37
WINDSTREAM	Phones	66.75
WINDSTREAM	Phones	509.67
WOMAN'S WORLD	Library Subscription	59.60
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		397,174.84

JUNE 2020 REVENUES

GENERAL FUND	\$94,056
SPECIAL REVENUE FUND	\$12,500
DEBT SERVICE FUND	\$8,367
CAPITAL PROJECTS	\$0
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	\$114,923

JUNE 2020 DISBURSEMENTS

GENERAL FUND	\$110,280
SPECIAL REVENUE FUND	\$23,946
DEBT SERVICE FUND	\$57,743
CAPITAL PROJECTS	\$8,695

\$200,664

JUNE 2020 FUND BALANCES

GENERAL FUND	\$1,377,899
SPECIAL REVENUE FUND	\$257,751
DEBT SERVICE FUND	\$8,367
CAPITAL PROJECTS	\$0
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	\$1,644,017