

## **MINUTES OF THE TRAER CITY COUNCIL**

The City Council of Traer, Iowa met in regular session on **Monday, February 3rd 2025** at 7:00 p.m. at Municipal Hall.

### **ROLL CALL**

Mayor Holden called the meeting to order at 7:00pm with Council Members Mennenga, Holst, Erhardt, Kennedy and Rund present.

### **APPROVAL OF AGENDA**

MOTION by Holst, seconded by Erhardt, that the agenda is approved. Motion approved unanimously with a roll call vote.

### **CONSENT AGENDA**

MOTION by Rund, seconded by Kennedy, that the minutes of the January 6<sup>th</sup>, 2025 meeting are approved. Motion approved unanimously with a roll call vote.

MOTION by Kennedy, seconded by Rund, that the January Checks (#31784-31832) totaling \$154,813.55 are approved. Motion approved unanimously with a roll call vote.

### **BEER/LIQUOR PERMITS**

MOTION by Holst, seconded by Erhardt, to approve a permit renewal for the American Legion. Motion approved unanimously with a roll call vote.

### **FY26 BUDGET**

Clerk Blaine presented a very rough draft of the FY26 budget. She noted that it's a very rough draft because street projects hadn't been figured in yet nor has the Salt and Pepper Gallery as that was on the agenda for discussion later in the evening. As of right now we are looking at a positive bottom line with not many changes made. The budget will continued to be worked on and talked more at the next council meeting.

Sheriff Schmidt was also present during this time to discuss an increase in the Tama County Sheriff's annual contract. Schmidt is proposing an increase of 7%. This would be an increase of \$6.60/hour for the City of Traer to consider. The council understands why an increase is necessary, they are just unsure of how that's going to look for the city's bottom line and are curious about working with Tama Co. to come up with a way to make things work for both entities. Again this will be something that is worked on and will be discussed at the next meeting.

### **2025 STREET PROJECTS**

Updated street reconstruction and street resurfacing plans were presented to the council. Street reconstruction includes Walnut Street between 7<sup>th</sup> and 3<sup>rd</sup> Street and 5<sup>th</sup> Street from Hwy 63 to Walnut. Reconstruction plans include 5<sup>th</sup> from Walnut to Green Street, Green Street, 1<sup>st</sup> Street from 63 to Taylor Street and Taylor Street to Hwy 8. MOTION by Erhardt, seconded by Holst, to set bid date to receive bids on February 26<sup>th</sup> and a Public Hearing date to possibly award a contract on March 3<sup>rd</sup>. Motion approved unanimously with a roll call vote.

### **2<sup>ND</sup> READING OF RESOLUTION TO ESTABLISH COMMISSION AND ASSUME OPERATIONS OF SALT & PEPPER GALLERY**

Clerk Blaine presented a resolution with updated wording for the council to review. This resolution is making the Salt and Pepper Gallery an entity of the City of Traer, set up and ran in the same manner as the Traer Library. This resolution will take effect on 7/1/2025 with the new fiscal year. MOTION by Holst, seconded by Kennedy to approve RESOLUTION 02-03-25-01, Establishing a Salt and Pepper Shaker Gallery Commission and Assume Operations. Motion approved unanimously with a roll call vote.

### **SEWER REVENUE CAPITAL LOAN, SERIES 2025 (REISSUANCE OF SERIES 2023) (LOAN FORGIVENESS)**

The City of Traer was selected to receive more loan forgiveness on the sewer lagoon project that is now complete. With the passing of this resolution, the current resolution will be amended to reflect the forgiveness amount of \$539,392. MOTION by Mennenga, seconded by Rund, to approve RESOLUTION 02-23-25-02 Approving and Authorizing a Loan and Disbursement Agreement By and Between the City of Traer and the Iowa Finance Authority, and Authorizing and Providing for the Reissuance of the Sewer Revenue Capital Loan Note, Series 2023 (2025 Loan Forgiveness), of the City. Motion approved unanimously with a roll call vote.

### **CONCERNS/COMMENTS/OTHER BUSINESS**

Spring garage sales will be April 25th and April 26th with clean-up the following weekend, May 2nd and 3rd.

Cooley Sanitation did ask that we adjust the clean-up hours slightly on Saturday, to allow their guys to get things dumped at the county. Hours will be Friday the 2nd from 10am-2pm and Saturday the 3rd from 8am-Noon.

### **DEPARTMENT REPORTS**

Kennedy let the council know that she heard from Josie Hulme and Josie is willing and able to give group swimming lessons this year. This is very exciting as last year we weren't able to offer them to the community. Trish also told the council that she's going to start advertising for summer help and hopes to touch base with last year's managers about coming back again this year.

There being no further business, the meeting was adjourned.

PETE HOLDEN, MAYOR  
HALEY BLAINE, CITY CLERK

**TRAER CHECK REGISTER FEB 2025**

AFLAC	Insurance	38.52
ALISON HOWARD	Library Hours	480.00
AMAZON CAPITAL SERVICES	Library Supplies	44.07
AMERIGROUP IOWA, INC.	Refund	184.77
AUDITOR OF STATE	Auditing Services	14,207.35
Blue Cross & Blue Shield	Insurance	4,869.31
CENTRAL IOWA DISTRIBUTING, INC.	Paper Product	125.00
CHRIS COOPER	Reimbursement	50.00
CHRIS COOPER	Reimbursement	50.00
COLUMN SOFTWARE PBC	Publications	67.72
COLUMN SOFTWARE PBC	Publications	87.21
COLUMN SOFTWARE PBC	Publications	90.29
COOLEY SANITATION LLC	Garbage	10,941.88
DEMCO INC.	Library Books	76.53
DONNA DEBOEF	Reimbursement	94.00
HAWKEYE MOTORS	Bucket Truck	13,999.00
HENNINGER ELECTRIC	Service/Repairs	1,024.26
HOMETOWN FOODS	Misc. Supplies	8.16
Ingram Library Services	Library Supplies	429.52
IAMU	Fees	513.00
IOWA GEMT PAYMENT PROGRAM	Ambulance Fees	498.89
Jeff Dostal	Concrete	454.55
JERIC WATTS	Refund	100.00
KCL GROUP BENEFITS	Insurance	141.24
KYLE MESCH	Snow Removal	1,015.00
LINDSY KRIENERT	Refund	100.00
MAGAZINE SUBSCRIPTION SERVICE	Library Supplies	856.93
MASTERCARD	Misc. Supplies	161.26
MASTERCARD	Misc. Supplies	1,489.69
NUCARA	Ambulance Supplies	19.66
PHYSICIAN'S CLAIMS COMPANY	Ambulance Billing	1,843.40
RACHEL KERN	Cleaning Hours	602.80
SADLER POWER TRAIN	Parts/Supplies	965.01
SINCLAIR	Fuel	665.88
STOREY KENWORTHY	Office Supply	279.63
SUE MCLEAN	Refund	100.00
TAMA CO. SHERIFF'S OFFICE	Contract Hours	11,742.24
TRAER MUNICIPAL UTILITIES	Utilities	8,927.48
TRAER MUNICIPAL UTILITIES	Office Services	9,000.00
TRAER MUNICIPAL UTILITIES	Reimbursement	12,484.24
TRAER MUNICIPAL UTILITIES	Reimbursement	39,797.30
U.S. CELLULAR	Phones	83.98

U.S. CELLULAR	Cameras	125.59
WEX BANK	Ambulance Fuel	328.80
WHANNEL'S HARDWARE	Misc. Supplies	8.52
WHANNEL'S HARDWARE	Misc. Supplies	30.51
WINDING STAIRS FESTIVAL	Option Tax Funds	15,000.00
WINDSTREAM	Phones	74.19
WINDSTREAM	Phones	536.17
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		154,813.55

#### **JAN 2025 REVENUES**

GENERAL FUND	\$45,081
SPECIAL REVENUE FUND	\$18,809
DEBT SERVICE FUND	\$6,712
CAPITAL PROJECTS	\$0
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	\$70,602

#### **JAN 2025 DISBURSEMENTS**

GENERAL FUND	\$161,163
SPECIAL REVENUE FUND	\$34,486
DEBT SERVICE FUND	\$0
CAPITAL PROJECTS	\$0
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	\$195,649

#### **JAN 2025 FUND BALANCES**

GENERAL FUND	\$1,529,020
SPECIAL REVENUE FUND	\$548,621
DEBT SERVICE FUND	\$150,896
CAPITAL PROJECTS	\$0
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	\$2,228,537