

## **MINUTES OF THE TRAEER CITY COUNCIL**

The City Council of Traer, Iowa met in regular session on **Monday, March 7th 2022** at 7:00 p.m. at Municipal Hall.

### **ROLL CALL**

Mayor Holden called the meeting to order at 7:00pm with Council Members Rausch, Kennedy, Erhardt and Panfil present, Holst showed up at 7:03pm.

### **APPROVAL OF AGENDA**

MOTION by Rausch, seconded by Kennedy, that the agenda is approved. Motion approved unanimously with a roll call vote.

### **VISITORS/PUBLIC COMMENT**

Michelle Podhajsky with the Traer Sesquicentennial Committee was present to discuss Traer's 150th Anniversary which will be taking place next year. The committee is looking for a "big idea" as far as fundraising goes. Taylor Park has been discussed, and working with the City to focus on key areas/ideas to use fundraising money for example, the playground, bathrooms, gazebo, etc. The committee hopes with the help of the City, and the Traer Community Foundation, they can find a way to "tackle" the idea in the months to come.

Jared Bauch, on behalf of Traer Development, was present to discuss the need for "seed money" that the corp. needs to have in order to help get projects started. Jared asked the city to contribute \$7,500 yet this fiscal year, and to contribute yearly going forward.

### **CONSENT AGENDA**

MOTION by Panfil, seconded by Erhardt, that the minutes of the February 8th, 2022 meeting are approved. Motion approved unanimously with a roll call vote.

MOTION by Holst, seconded by Kennedy, that the February Checks (#29708-29749), totaling \$156,882.83, are approved. Motion approved unanimously with a roll call vote.

### **PROPOSAL OF SALE OF CERTAIN REAL PROPERTY**

The Traer Development Corp. and the City of Traer have received an offer of \$33,000 from Peter Holden for Lot 46 in the Prairie West, Phase 4 addition. MOTION by Panfil, seconded by Rausch, to approve RESOLUTION 03-07-22-01 Proposing the Sale of Certain Real Property, with a public hearing taking place on Monday, March 28th 2022 at 7:00pm. Motion approved unanimously with a roll call vote.

### **2022 STREET IMPORVEMENT PROJECT**

Mayor Holden declared a public hearing at this time and opened the meeting up to anyone wishing to discuss the matter of a loan agreement and issuance of notes, as published in the North Tama Telegraph. No public comments were received prior to the meeting, Kennan Seda did speak during this time about the importance of ADA sidewalks, mentioning that he hopes the City makes appropriate changes during construction. Council Member Panfil told Kennan that all sidewalk improvements had to be made ADA compliant, and that's already figured into the project. Having no other comment, Mayor Holden closed the public hearing on this matter. MOTION by Panfil, seconded by Kennedy, to approve RESOLUTION 03-07-22-02, Instituting Proceedings to Take Additional Action for the Issuance of Not to Exceed \$1,500,000 General Obligation Capital Loan Notes. Motion approved unanimously with a roll call vote.

MOTION by Holst, seconded by Rausch, approving RESOLUTION 03-07-22-03, Authorizing the Issuance and Levying a Tax for the Payment Thereof. Motion approved unanimously with a roll call vote.

During this time certain project details were discussed further. The sidewalk on the North side of Iowa Street, from Walnut to Mill, is currently scheduled to be replaced, but our engineers have advised that this section of sidewalk could be removed if the council would choose, as the sidewalk doesn't connect to anything, and seems to be a "sidewalk to nowhere". Adding more sidewalk to the East side of Walnut Street was also discussed. MOTION by Panfil, seconded by Rausch, to remove the sidewalk on Iowa, not replacing it. MOTION by Panfil, seconded by Rausch, to keep/replace the sidewalk that's currently along Walnut Street, but not adding any additional sidewalk to the East side. Both motions approved unanimously with a roll call vote.

The width of Walnut Street was also discussed further. Preliminary plans had Walnut Street being widened to 31ft. But upon further investigation our engineers discovered some design issues with steep driveways and power poles. The engineers have suggested that we widen Walnut to 31ft from 8<sup>th</sup> Street to Toledo Street but keep the current width of Walnut Street from 8<sup>th</sup> Street to 7<sup>th</sup> Street. After discussing the options, the right of ways, and the transition/look of Walnut Street, Panfil made a MOTION to widen Walnut to 29ft, where able, instead of 31ft, motion seconded by Kennedy and approved unanimously with a roll call vote.

### **FY23 BUDGET**

The Mayor declared another public hearing at this point, to discuss the Maximum Levy Notice that was published in the North Tama Telegraph. No comments/concerns were received prior to the meeting, and none were made during this time. Mayor Holden closed the public hearing on the matter. MOTION by Rausch, seconded by Holst to approve RESOLUTION 03-07-22-04 Approving Maximum Property Tax Dollars. Motion approved unanimously with a roll call vote.

MOTION by Panfil, seconded by Rausch, to approve the "Notice of Public Hearing – Proposed Budget" for publication in the North Tama Telegraph. This public hearing will require a special meeting which will take place Monday, March 28th at 7pm. Motion approved unanimously with a roll call vote.

**CONCERNS/COMMENTS/OTHER BUSINESS**

As a follow-up to previous meetings, the council once again discussed nuisance properties. Clerk Blaine had a draft of a "Notice to Abate" notification that will be mailed to nuisance properties. This is the final notice needed to send to properties before the City of Traer can abate the property and/or have the property abated. The council agreed to set a completion date of April 18<sup>th</sup> at 1:00pm. At that point, if properties are not cleaned up in accordance with the City of Traer codes, abatement procedures can take place. The council plans to review the conditions of the properties at the April 4<sup>th</sup> meeting and at that time also decide the clean-up procedure.

City of Traer spring garage sales will be April 29<sup>th</sup> and 30<sup>th</sup> with spring clean-up taking place May 6<sup>th</sup> and 7<sup>th</sup>.

**STAFF REPORTS**

Clerk Blaine let the council know that the interior painting at the Traer Memorial Building was complete, and that it looked great. The next thing we need to think about tackling is the double doors on the West side of the building. We've gotten a few quotes for double doors similar to what's there now, but the council suggested we look into roll-up or a garage door.

There being no further business, the meeting was adjourned.

PETE HOLDEN, MAYOR  
HALEY BLAINE, CITY CLERK

**TRAER CHECK REGISTER MAR 2022**

AFLAC	Insurance	38.52
ALISON HOWARD	Library Hours	640.00
AMAZON.COM	Misc. Supplies	339.31
BASIC	Option Tax \$\$	2,000.00
Blue Cross & Blue Shield	Insurance	5,631.78
BOUND TREE MEDICAL L.L.C.	Amb. Supplies	154.50
C.H.A.T.	Option Tax \$\$	2,000.00
CHRIS COOPER	Reimbursement	50.00
COLUMN SOFTWARE PBC	Legals	126.00
COOLEY SANITATION LLC	Garbage	10,755.00
DIANE PANFIL	Reimbursement	75.82
IAMU	Fees	500.00
Ingram Library Services	Library Books	657.19
KCL GROUP BENEFITS	Insurance	118.84
MASTERCARD	Misc. Supplies	1,048.96
MOTHER EARTH NEWS	Library Subscription	17.00
Murphy	Parts/Supplies	521.37
NAPA AUTO PARTS	Parts/Supplies	1,145.93
New Century FS	Fuel	967.85
North Tama After Prom	Option Tax \$\$	100.00
North Tama Community Schools	Option Tax \$\$	5,000.00
QUALITY AUTO GLASS	Repairs/Parts	500.00
Region 6 Planning Commission	Dues	791.50
SANDY SHEDA	Insurance Refund	250.00
SANDY SHEDA	Beautification	600.00
SUPERIOR WELDING	Supplies	124.71
TAMA CO. SHERIFF'S OFFICE	Contract	10,388.00
TAMA/GRUNDY PUBLISHING	Legals/Ads	161.83
TAMA/GRUNDY PUBLISHING	Legals/Ads	255.52
TAYLOR CONSTRUCTION, INC	Bridge Construction	84,289.31
TEA TIME	Library Subscription	27.98
THIS OLD HOUSE	Library Subscription	8.00
TRAER MUNICIPAL UTILITIES	Office Services	9,000.00
TRAER MUNICIPAL UTILITIES	Utilities	9,923.51
Traer Shaker Gallery	Option Tax \$\$	6,000.00
U.S. CELLULAR	Phones	156.89
WENDLING QUARRIES INC.	Rock	1,454.04
WEX BANK	Fuel	333.01
WHANNEL'S HARDWARE	Misc. Supplies	7.49
WHANNEL'S HARDWARE	Misc. Supplies	144.23
WINDSTREAM	Phones	68.74
WINDSTREAM	Phones	510.00

---

156,882.83

**FEB 2022 REVENUES**

GENERAL FUND	\$61,648
SPECIAL REVENUE FUND	\$17,967
DEBT SERVICE FUND	\$6,366
CAPITAL PROJECTS	\$0
	<hr/>
	\$85,981

**FEB 2022  
DISBURSEMENTS**

GENERAL FUND	\$89,038
SPECIAL REVENUE FUND	\$22,432
DEBT SERVICE FUND	\$0
CAPITAL PROJECTS	\$72,241
	<hr/>
	\$183,711

**FEB 2022 FUND  
BALANCES**

GENERAL FUND	\$1,079,350
SPECIAL REVENUE FUND	\$630,664
DEBT SERVICE FUND	\$178,394
CAPITAL PROJECTS	\$0
	<hr/>
	\$1,888,408