

MINUTES OF THE TRAEER CITY COUNCIL

The City Council of Traer, Iowa met in regular session on **Tuesday, February 8th 2022** at 7:00 p.m. at Municipal Hall.

ROLL CALL

Mayor Holden called the meeting to order at 7:00pm with Council Members Rausch, Holst, Kennedy, Erhardt and Panfil present.

APPROVAL OF AGENDA

MOTION by Holst, seconded by Rausch, that the agenda is approved. Motion approved unanimously with a roll call vote.

CONSENT AGENDA

MOTION by Panfil, seconded by Erhardt, that the minutes of the January 3rd, 2022 meeting are approved. Motion approved unanimously with a roll call vote.

MOTION by Rausch, seconded by Kennedy, that the January Checks (#29661-29707), totaling \$154,573.02, are approved. Motion approved unanimously with a roll call vote.

BEER/LIQUOR PERMITS

MOTION by Panfil, seconded by Erhardt, to approve a beer/liquor license for Kubik-Finch. Motion approved unanimously with a roll call vote.

CITY APPOINTMENT

After reviewing a couple applications that were turned in for the TMU board position, Mayor Holden made a recommendation to appoint Sara O'Brien to that board, replacing Sandy Whannel. Motion by Panfil, seconded by Rausch, approving the appointment of Sara O'Brien to the TMU board. Motion approved unanimously with a roll call vote.

2022 STREET IMPORVEMENT PROJECT

MOTION by Rausch, seconded by Kennedy, to approve RESOLUTION 02-08-2022-01, Fixing Date for a Meeting on the Proposition to Authorize a Loan Agreement and the Issuance of Notes to Evidence the Obligations of the City Thereafter. Motion approved unanimously with a roll call vote. The date of that public hearing will be March 7th 2022.

FY23 BUDGET

The council reviewed a rough draft of the projected FY23 budget that Clerk Blaine has put together. Large projects included in the budget are street projects, the sewer/lagoon project, and the 1st street bridge project. The rough draft also includes a 6% cost of living wage increase for employees. Having no major issues/changes to make to the budget at this time, a MOTION was made by Kennedy, seconded by Holst, to approve the Maximum Levy Hearing Notice to be published in the North Tama Telegraph, with the public hearing taking place on March 7th 2022 at 7pm, at the next council meeting. Motion approved unanimously with a roll call vote.

CONCERNS/COMMENTS/OTHER BUSINESS

As a follow-up to previous meetings, the council once again discussed nuisance properties. The city recently issued citations to 5 homeowners in violation of city ordinances. Brent Lechtenberg, city attorney, was present to discuss moving forward and to answer any questions the council might have. Brent informed the council that out of the 5 citations issued, only 1 homeowner contacted Clerk Blaine to discuss their situation further, and only 1 other had went to the magistrate at the Tama County Courthouse to contest the charges. MOTION by Panfil, seconded by Kennedy, to take immediate action on abating the 3 remaining properties who have made no contact. Clerk Blaine would work with Brent to start that process, which includes issuing another notice. Motion approved unanimously with a roll call vote. The properties who have made contact with the County and the City will be reviewed again, with more pictures being taken and shared with the council to determine the next steps to take on their individual issues. The city will continue to work with Brent Lechtenberg to make sure the proper steps are followed in all cases.

Clerk Blaine informed the council that Chris Cooper was officially a Certified Pool Operator. Chris had attended a 2 day class in Cedar Falls, and taken a test, which he passed, to obtain his certification. With this new certification and the responsibility that comes with it, Council Member Kennedy purposed a \$1/hr raise for Chris, to go into effect beginning this current pay period. MOTION by Holst, seconded by Rausch, to approve the raise for Chris Cooper. Motion approved unanimously with a roll call vote.

Council Member Holst presented to the council some information on the need to raise our ambulance staff wages. Her information showed some wages for similar positions from neighboring communities. She and the rest of the council agreed that our service is vital to the community, and we have to stay competitive in order to keep the staff we have. Shaun Kennedy and Jo Kahler are both vital staff members, working many hours, with many years of experience and she'd hate to see them leave because of their pay. During this time, Holst, also informed the council that the weekend position we have been looking to fill, has been filled. The new hire is set to start March 5th. Holst proposed to the council that they start the new weekend hire at \$19/hr and that they increase Shaun Kennedy and Jo Kahler's wages by \$2/hr, beginning in this current pay period. Holst also purposed still giving all ambulance employees their annual cost of living raise in July, per usual. MOTION by Erhardt, seconded by Panfil, to approve the wage for the new hire and the \$2/hr increase for both Shaun Kennedy and Jo Kahler. Motion approved unanimously with a roll call vote.

DEPARTMENT REPORTS

Fire Chief Tyler Sell was present to give the council information on the aerial fire truck that was recently donated to the department by Dave Sires of Cedar Falls. The truck is currently undergoing some inspections to see what, if any, work needs to be done to make it a useable rig. Something the council needs to consider, is where the City will house this truck long term.

There being no further business, the meeting was adjourned.

PETE HOLDEN, MAYOR
HALEY BLAINE, CITY CLERK

TRAER CHECK REGISTER FEB 2022

A.W.E SERVICE	Service	38.38
ALISON HOWARD	Library Hours	650.00
AMAZON.COM	Misc. Supplies	310.15
Blue Cross & Blue Shield	Insurance	8,011.90
BOUND TREE MEDICAL L.L.C.	Amb. Supplies	107.00
Calhoun-Burns & Associates, Inc.	Legal	984.90
CHAMPION ENTERPRISES, LLC	Service/Repairs	2,222.10
CHRIS COOPER	Reimbursement	300.00
CNC LUMBER & SUPPLIES	Parts/Supplies	8.07
COMPASS MINERALS	Road Salt	2,142.99
Compressed Air & Equipment	Parts/Supplies	109.00
COOLEY SANITATION LLC	Garbage	10,825.00
DEBRA KERN	Refund	100.00
DIANE PANFIL	Reimbursement	112.29
HENNINGER ELECTRIC	Service/Repairs	841.96
Holmes Welding Ltd.	Misc. Supplies	597.83
HOMETOWN FOODS	Misc. Supplies	9.01
IAMU	Fees	423.60
Ingram Library Services	Library Books	850.97
IOWA TOTAL CARE	Refund	1,136.20
KCL GROUP BENEFITS	Insurance	118.84
KYLE MESCH	Snow Removal	490.00
MASTERCARD	Misc. Supplies	1,404.35
NAPA AUTO PARTS	Parts/Supplies	662.89
NEIL O'BRIEN	Bldg Permits	80.00
NUCARA	Amb. Supplies	19.66
PHYSICIAN'S CLAIMS COMPANY	Amb. Billing	2,268.70
SANDY SHEDA	Refund	1,089.40
SHAUN KENNEDY	Reimbursement	158.75
SINCLAIR	Fuel	2,137.79
STOREY KENWORTHY	Office Supply	278.53
SUPERIOR WELDING	Welding Supply	223.09
TAMA CO. PORK PRODUCERS	Refund	100.00
TAMA CO. SHERIFF'S OFFICE	Citations	177.50
TAMA CO. SHERIFF'S OFFICE	Contract	10,388.00
TAMA COUNTY RECORDER	ATV Renewal	23.75
TAMA/GRUNDY PUBLISHING	Legals	199.49
TAYLOR CONSTRUCTION, INC	Bridge Construction	71,255.72
TRAER MUNICIPAL UTILITIES	Office Services	9,000.00
TRAER MUNICIPAL UTILITIES	Utilities/SRF	23,104.50
TUMBLEWEED PRESS INC	Library Subscription	375.00
U.S. CELLULAR	Phones	156.89

WEX BANK	Amb. Fuel	406.02
WHANNEL'S HARDWARE	Misc. Supplies	20.99
WHANNEL'S HARDWARE	Misc. Supplies	80.27
WINDSTREAM	Phones	66.75
WINDSTREAM	Phones/Fax	504.79
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		154,573.02

JAN 2022 REVENUES

GENERAL FUND	\$84,254
SPECIAL REVENUE FUND	\$19,444
DEBT SERVICE FUND	\$7,867
CAPITAL PROJECTS	\$0
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	\$111,565

**JAN 2022
DISBURSEMENTS**

GENERAL FUND	\$114,115
SPECIAL REVENUE FUND	\$14,230
DEBT SERVICE FUND	\$0
CAPITAL PROJECTS	\$1,381
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	\$129,726

**JAN 2022 FUND
BALANCES**

GENERAL FUND	\$1,114,998
SPECIAL REVENUE FUND	\$630,390
DEBT SERVICE FUND	\$172,028
CAPITAL PROJECTS	\$68,722
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	\$1,986,137