

## **MINUTES OF THE TRAEER CITY COUNCIL**

The City Council of Traer, Iowa met in regular session on **Monday, November 6th 2023** at 7:00 p.m. at Municipal Hall.

### **ROLL CALL**

Mayor Holden called the meeting to order at 7:00pm with Council Members Holst, Kennedy, Rausch, Erhardt and Panfil present.

### **APPROVAL OF AGENDA**

MOTION by Panfil, seconded by Holst, that the agenda is approved. Motion approved unanimously with a roll call vote.

### **PUBLIC COMMENTS**

Tina Jones was here on behalf of the Civil War Reenactment Committee to once again discuss their plans for September 2024. She came with a packet of information for the council to review including dates, and budget information. The proposed reenactment will take place Sept 19-22, 2024. Tina plans to continue working with the council to make this event possible.

Tom Maxey was present to discuss speed bumps and how the City decides where they are placed. He would like to get his street (Levering) added to the placement list if the City decides to continue moving them around.

### **CONSENT AGENDA**

MOTION by Erhardt, seconded by Rausch, that the minutes of the October 2nd, 2023 meeting are approved. Motion approved unanimously with a roll call vote.

MOTION by Panfil, seconded by Kennedy, that the October Checks (#30930-30987) totaling \$87,177.41, are approved. Motion approved unanimously with a roll call vote.

Deputy Schmidt was present to give October's police report. While here the council, and some visitors, discussed dogs at large and working more with Tama Co. Sheriff's Dept and our City attorney to make sure repeat violators are being charged accordingly.

### **BEER/LIQUOR PERMITS**

MOTION by Erhardt, seconded by Rausch, to approve a beer/liquor license for The Junkyard Bar. Motion approved unanimously with a roll call vote.

### **SEWER PROJECT PHASE I**

MOTION by Panfil, seconded by Holst, to approve RESOLUTION 11-06-23-01 Approving and Authorizing a Loan and Disbursement Agreement By and Between the City of Traer and the Iowa Finance Authority, and Authorizing and Providing for the Reissuance of the Sewer Revenue Capital Loan Note, Series 2022 (loan forgiveness). Motion approved unanimously with a roll call vote.

### **CONCERNS/COMMENTS/OTHER BUSINESS**

The family of Shirley Crawford would like to donate a bench to be placed downtown in memory Shirley. The bench is a black metal bench that will have a plaque placed on it. They've asked that we look at replacing the worn out bench in front of the museum. The council agreed a new bench for downtown wouldn't be any issue.

Recently Mark Mason, who was Traer's Commission Member on the Tama County Landfill Commission, "retired". The Landfill Commission has asked us to appoint a new member to fill his seat. MOTION by Holst, seconded by Kennedy, to appoint Chairman Panfil to that open seat. Motion passed with Holst, Kennedy, Rausch and Erhardt voting yes. Panfil abstained.

The City received 3 bids for snow removal services for the city owned downtown properties. Bids were to be submitted by October 30<sup>th</sup> and were to include all parcels as a one bid, per removal. Perfect Circle LLC submitted a bid of \$100/removal up to 3", 25% increase for 3.1"-6", 50% increase for 6.1" to 9" and 75% increase for 9.1"+ with salt being \$20/bag. Trent Whitmore submitted a bid of \$130/removal and Kyle Mesch submitted a bid for \$155/removal. After a quick discussion about equipment that would be used, and the fact that 2 of the bids didn't include any salting a MOTION was made by Kennedy, seconded by Rausch to approve the bid from Perfect Circle LLC. Motion was approved unanimously with a roll call vote.

### **DEPARTMENT REPORTS**

Erhardt just briefly mentioned how the speed bumps that were installed on Mill Street have done a fair job at slowing drivers down, but he's worried about the issue of kids playing on them now. He's noticing some kids on their bike and scooted playing on them and worried about their safety. Going forward we may need to look at installing a stop sign at some point along Mill Street to keep the traffic at bay.

Holst quick mentioned once again the need to ambulance drivers/volunteers. Due to health issues, vacations and schooling we are seeing large holes in the schedule again. So if everyone could please get the word out yet again that there is a need for volunteers that would be greatly appreciated.

There being no further business, the meeting was adjourned.

PETE HOLDEN, MAYOR  
HALEY BLAINE, CITY CLERK

**TRAER CHECK REGISTER NOV 2023**

A.W.E SERVICE	Repairs/Service	58.00
AFD GRAPHIC SOLUTIONS	Cart Permits	322.58
AFLAC	Insurance	38.52
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ALISON HOWARD	Library Hours	640.00
AMAZON CAPITAL SERVICES	Library Supplies	180.93
Barco Municipal Products Inc	Parts	817.02
BASIC	Refund	50.00
Bauch & Lechtenburg Law Office	Legal Fees	1,448.75
Blue Cross & Blue Shield	Insurance	5,664.51
BOUND TREE MEDICAL L.L.C.	Ambulance Supplies	2,294.08
CHRIS COOPER	Reimbursement	50.00
COLUMN SOFTWARE PBC	Publications	35.00
COLUMN SOFTWARE PBC	Publications	69.00
COOLEY SANITATION LLC	Clean-Up	3,080.00
COOLEY SANITATION LLC	Garbage	11,003.88
DIANE PANFIL	Reimbursement	820.23
Ingram Library Services	Library Supplies	1,021.64
IAMU	Dues	466.00
Iowa Auto Rebuilders	Truck Repairs	11,139.27
IOWA GEMT PAYMENT PROGRAM	Ambulance Dues	1,243.32
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JOHN DEERE FINANCIAL	Parts/Supplies	17.99
JOYCE SCHWARTZ	Refund	100.00
KCL GROUP BENEFITS	Insurance	168.94
KENSINGTON PICK	Park Cleaning	50.00
KENSINGTON PICK	Park Cleaning	75.00
MACQUEEN EQUIPMENT	Parts/Supplies	602.83
MASTERCARD	Misc. Supplies	718.51
MERCYONE	Ambulance Drugs	683.51
NAPA AUTO PARTS	Parts/Supplies	475.34
NEIL O'BRIEN	Reimbursement	50.00
PENNY ANDERSON	Refund	100.00
PRECISION LAWN CARE	Park Mowing	1,380.00
Reuman's Clothing	Clothing	138.00
Shamrock Lawn Services	Lawn Control	68.00
SINCLAIR	Fuel	292.87
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STOREY KENWORTHY	Office Supply	82.70
SUPERIOR WELDING	Gas	62.27
TAMA CO. SHERIFF'S OFFICE	Contract	13,580.00
TAMA CO. SOLID WASTE COMISSION	Clean Up	836.00

Tama County Economic Development	Dues	3,150.00
TELEFLEX, LLC	Ambulance Supplies	677.50
THE COURIER	Subscription	469.99
TRAER AMERICAN LEGION	Flag	35.00
TRAER MUNICIPAL UTILITIES	Utilities	4,777.14
TRAER MUNICIPAL UTILITIES	Office Services	9,000.00
Traer Theatre Inc.	TCF Funds	2,785.00
TYANNA STEPHENSON	Refund	100.00
U.S. CELLULAR	Cameras	123.79
U.S. CELLULAR	Phones	152.33
WENDLING QUARRIES INC.	Rock	1,337.28
WEX BANK	Fuel	292.87
WEX BANK	Fuel	358.82
WHANNEL'S HARDWARE	Misc. Supplies	966.97
WINDSTREAM	Phones	70.70
WINDSTREAM	Phones	534.88
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		87,177.41

**OCT 2023 REVENUES**

GENERAL FUND	\$415,289
SPECIAL REVENUE FUND	\$17,772
DEBT SERVICE FUND	\$138,553
CAPITAL PROJECTS	\$0
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	\$571,614

**OCT 2023  
DISBURSEMENTS**

GENERAL FUND	\$102,338
SPECIAL REVENUE FUND	\$20,201
DEBT SERVICE FUND	\$0
CAPITAL PROJECTS	\$0
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	\$122,539

**OCT 2023 FUND  
BALANCES**

GENERAL FUND	\$1,613,072
SPECIAL REVENUE FUND	\$548,360
DEBT SERVICE FUND	\$217,490
CAPITAL PROJECTS	\$0
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	\$2,378,922