

MINUTES OF THE TRAER CITY COUNCIL

The City Council of Traer, Iowa met in regular session on **Monday, July 1st, 2024** at 7:00 p.m. at Municipal Hall.

ROLL CALL

Mayor Holden called the meeting to order at 7:00pm with Council Members Rund, Panfil, Erhardt, Kennedy and Holst present.

APPROVAL OF AGENDA

MOTION by Kennedy, seconded by Rund, that the agenda is approved. Motion approved unanimously with a roll call vote.

CONSENT AGENDA

MOTION by Panfil, seconded by Erhardt, that the minutes of the June 3rd, 2024 meeting are approved. Motion approved unanimously with a roll call vote.

MOTION by Holst, seconded by Kennedy, that the June Checks (#31353-31414) and 2 ACH payments (202406081, 202406082) totaling \$126,392.28, are approved. Motion approved unanimously with a roll call vote.

BEER & LIQUOR LICENSES

MOTION by Erhardt, seconded by Panfil, to approve beer/liquor licenses for Winding Stairs Festival, Hometown Foods and Lucky Wife Wine Slushies. Motion approved unanimously with a roll call vote.

INVESTMENT POLICY

MOTION by Holst, seconded by Rund, to approve RESOLUTION 07-01-24-01 Approving and Adopting an Investment Policy for the City of Traer, Iowa, as drafted by our attorney and the State of Iowa Auditors. Motion approved unanimously with a roll call vote.

STREET IMPROVEMENT PROJECT

The council reviewed a preliminary concept for a spring 2026 street improvement project. The concept included repairs to the rest of Walnut Street, 5th Street, Green Street, Crestview, 1st Street and parts of Taylor Street. The council agrees that the rest of Walnut Street will be done, they like the idea of 5th Street from 63 to Walnut being redone while crews are already working in that area and they would really like to see 1st Street East of Hwy 63 get redone, as that's much more trafficked than some of the streets on the list. The 1st Street portion of the plans was one of the higher priced pieces so Clerk Blaine will continue giving feedback to engineers and continue working with our finance people to see what can be done within our debt limit and hopefully keep moving forward for a fall bid letting and spring start date.

FY25 OPTION TAX

The council reviewed and discussed the requests submitted for FY25 Option Tax Funding. 10 organizations/groups submitted applications for funding with requests totaling \$134,165. The council continues to focus on comments made by the State Auditor's Office and are continuing to be mindful of the way these funds are being allocated.

MOTION by Rund, seconded by Kennedy, to approve awarding \$7,800 to the Traer Fire Department for new PPE, \$2,700 to the Traer Civil War Committee for reenactment expenses, \$5,000 to the Traer Museum for structural evaluations and repairs to buildings, \$6,250 to the Traer Chamber of Commerce to build a trailer for their Santa House, \$5,000 to Pied Piper Preschool for playground upgrades, \$1,500 to Traer Golf & Country Club for their annual fireworks display, \$15,000 to the Winding Stairs Festival committee for the purchase of rides, \$5,000 to Redhawk Youth Sports for equipment and umpire costs, \$20,000 to the North Tama Athletic Department for the replacement and repair of equipment. Motion approved unanimously with a roll call vote.

CONCERNS/COMMENTS/OTHER BUSINESS

The council discussed annual cost of living raises for the public works and ambulance staff. MOTION by Panfil, seconded by Erhardt to approve the budgeted 4% cost of living raise to employees (Cooper, Kahler, Kennedy, Dvorak and Waller). Public Works employee McCoy is to receive \$1.00/hr raise for completing his 90 day probation period and another \$1/hr raise for passing pesticide testing. New hourly pay rates are as follows: Cooper \$32.78, Kahler \$25.63, Kennedy, \$28.32, Dvorak \$23.00, Waller \$15.60 and McCoy \$26.00. Motion approved unanimously with a roll call vote.

There being no further business, the meeting was adjourned.

PETE HOLDEN, MAYOR
HALEY BLAINE, CITY CLERK

TRAER CHECK REGISTER JULY 2024

AFLAC	Insurance	38.52
ALISON HOWARD	Library Hours	640.00
AMAZON CAPITAL SERVICES	Library Supplies	521.14
AUDITOR OF STATE	Auditing Expense	14,248.93
Blue Cross & Blue Shield	Insurance	5,976.24
BOUND TREE MEDICAL L.L.C.	Ambulance Supplies	3.34
C & C WELDING INC.	Service/Repairs	125.75
CARRICO AQUATIC RESOURCES, INC	Pool Supplies	515.00
CENTRAL IOWA DISTRIBUTING, INC.	Paper Product	78.00
CHRIS COOPER	Reimbursement	260.80
CHRIS COOPER	Reissued Reimbursement	2,050.00
COLUMN SOFTWARE PBC	Publications	50.00
COLUMN SOFTWARE PBC	Publications	50.00
COLUMN SOFTWARE PBC	Publications	114.00
COOLEY SANITATION LLC	Garbage	10,976.88
ELLEN STOAKES	Refund	50.00
HOMETOWN FOODS	Pool Supplies	40.57
IDALS	McCoy License	15.00
Ingram Library Services	Library Books	545.88
Iowa Department of Transportation	Parts/Supplies	1,151.72
IOWA GEMT PAYMENT PROGRAM	Ambulance Fees	525.18
IOWA LEAGUE OF CITIES	Dues	1,263.00
JESSE KLADIVO	Mowing	100.00
JOHN DEERE FINANCIAL	Parts/Supplies	207.23
JONATHAN MCCOY	Reimbursement	120.46
JOYCE SCHWARTZ	Refund	50.00
KCL GROUP BENEFITS	Insurance	146.75
KRYSTAL MEGGERS	Refund	50.00
Municipal Pipe Tool Co., LLC	Sewer Service	1,613.75
NAPA AUTO PARTS	Parts/Supplies	145.15
NORMA NEUBAUER	Refund	50.00
PHYSICIAN'S CLAIMS COMPANY	Ambulance Billing	132.39
PRECISION LAWN CARE	Park Mowing	1,100.00
RACHEL KERN	Cleaning Hours	136.00
RAINBOW INTERNATIONAL	Mem. Bldg. Deep Clean	3,443.12
SCHENDEL PEST CONTROL	Pest Control	53.33
Simply Blooming	Funeral Arrangement	171.20
SINCLAIR	Fuel	1,090.76
SKYLAR PEARSON	Refund	50.00
STACEY KUCERA	Refund	100.00
STOREY KENWORTHY	Office Supply	65.59
Sunrise Hill Care Center	Refund	50.00
TAMA CO. SHERIFF'S OFFICE	Contract	12,982.48
TAMA CO. SOLID WASTE COMISSION	Clean Up	798.60
The Des Moines Register	Subscription	389.03
TIM FOWLER	Refund	100.00

Traer Fire Dept.	Reimbursement	2,931.40
Traer Fire Dept.	Reimbursement	3,731.42
TRAER MUNICIPAL UTILITIES	Utilties	6,759.39
TRAER MUNICIPAL UTILITIES	Office Services	9,000.00
TRAER MUNICIPAL UTILITIES	Reimbursement	19,293.05
TRAER SESQUICENTENNIAL COMMITTEE	Reimbursement	7,378.00
U.S. CELLULAR	Phones	82.72
U.S. CELLULAR	Cameras	123.79
UMB BANK, N.A. **	Fees	250.00
UMB BANK, N.A. **	Fees	600.00
UNITED PRESBYTERIAN CHURCH	Refund	50.00
Veenstra & Kimm Inc.	Engineering	12,491.79
WEX BANK	Fuel	166.91
WHANNEL'S HARDWARE	Misc. Supplies	535.34
WINDSTREAM	Phones	71.98
WINDSTREAM	Phones	540.70
**Denotes ACH Payment		<hr/> 126,392.28

JUNE 2024 REVENUES

GENERAL FUND	\$105,447
SPECIAL REVENUE FUND	\$25,240
DEBT SERVICE FUND	\$8,995
CAPITAL PROJECTS	\$0
	<hr/> \$139,682

JUNE 2024 DISBURSEMENTS

GENERAL FUND	\$133,897
SPECIAL REVENUE FUND	\$19,398
DEBT SERVICE FUND	\$850
CAPITAL PROJECTS	\$0
	<hr/> \$154,145

JUNE 2024 FUND BALANCES

GENERAL FUND	\$1,485,369
SPECIAL REVENUE FUND	\$551,546
DEBT SERVICE FUND	\$1,854
CAPITAL PROJECTS	\$0
	<hr/> \$2,038,769