

MINUTES OF THE TRAEER CITY COUNCIL

The City Council of Traer, Iowa met in regular session on **Monday, November 7th** at 7:00 p.m. at Municipal Hall.

ROLL CALL

Mayor Holden called the meeting to order at 7:00pm with Council Members Rausch, Erhardt, Holst, Panfil and Kennedy present.

APPROVAL OF AGENDA

MOTION by Panfil, seconded by Kennedy, that the agenda is approved. Motion approved unanimously with a roll call vote.

VISITOR COMMENT

Katherine Ollendjeck with Tama Co. Economic Development was present to discuss new and exciting things happening within Tama County. She informed the council that a new Tama County Guidebook was being worked on and updates to their website were being made. She also announced a Tama County photo contest going on, and the possibility of RAGBRAI coming to Tama County next year.

CONSENT AGENDA

MOTION by Erhardt, seconded by Holst, that the minutes of the October 3rd, 2022 meeting are approved. Motion approved unanimously with a roll call vote.

MOTION by Rausch, seconded by Kennedy, that the October Checks (#30214-30269) *excluding* check number 30232 to Hudson Hardware Plumbing and Heating, totaling \$222,577.61, are approved. Motion approved unanimously with a roll call vote.

PROPOSAL OF SALE OF CERTAIN REAL PROPERTY

The Traer Development Corp. and the City of Traer have received an offer of \$28,000 from Neil and Sara O'Brien for Lot 41 in the Prairie West, Phase 4 addition. MOTION by Panfil, seconded by Erhardt, to approve RESOLUTION 11-07-22-001 Purposing the Sale of Certain Real Property, with a public hearing taking place on Monday, December 5th 2022 at 7:00pm. Motion approved unanimously with a roll call vote.

SEWER/LAGOON PROJECT

Mayor Holden declared a public hearing during this time to discuss the authorization of a loan and disbursement agreement and the issuance of notes to evidence the obligation of the city thereunder. Clerk Blaine informed the council that she had received no written or verbal comments or objections prior to the meeting, and none were made during this time. The public hearing was closed.

MOTION by Holst, seconded by Rausch, to approve RESOLUTION 11-07-22-01 Instituting Proceedings to Take Additional Action. Motion was approved unanimously with a roll call vote.

MOTION by Kennedy, seconded by Rausch, to approve RESOLUTION 11-07-22-02 Approving and Authorizing a Form of Loan and Disbursement Agreement Between the City of Traer, Iowa, and the Iowa Finance Authority, and Authorizing and Providing the Issuance and Securing the Payment of \$877,000 Sewer Revenue Capital Loan Notes, Series 2022, of the City of Traer, Iowa, Under the Provisions of the Code of Iowa, and Providing for a Method of Payment of said Notes; Approval of the Tax Exemption Certificate. Motion approved unanimously with a roll call vote.

CONCERNS/COMMENTS/OTHER BUSINESS

Bids for downtown business district snow removal were reviewed and discussed. The City received 2 bids, one from Perfect Circle, LLC and one from Kyle Mesch. After reviewing the bids, the council discussed more of what this type of clean-up would look like. The councils hope for possibly hiring someone to do the downtown business district would be to ensure the main sidewalk is being cleaned in a timely manner, and that all businesses/store fronts are getting done. If a bid were awarded tonight, the council would send another letter out to all businesses/owners again to explain to them the expectations this snow season. The letter would also explain how the city plans to charge per cleaning. At this point in time, the council hasn't decided exactly how billing will work, they discussed billing per square footage of the building or billing per store front. They also discussed billing monthly and possibly adding a snow removal line item on TMU bills. Details will be worked out within the next few days, and all businesses will be notified and kept up to date.

After much discussion a MOTION by Kennedy, seconded by Panfil, to hire Kyle Mesch to do downtown business district snow removal for the 22/23 winter season in the amount of \$1,500 per time for less than 4" of snow, \$1,725 for 4"-6" of snow, and for \$1,950 for more than 6" of snow. Motion was approved unanimously with a roll call vote. The council understands this will be a learning curve for everyone, but are hopeful it'll be a smooth transition for all.

DEPARTMENT REPORTS

Kennedy gave a quick update on the Polish Up Taylor Park campaign, and invited the rest of the council to a community meeting on November 15th beginning at 5:30pm in the Traer Library.

There being no further business, the meeting was adjourned.

PETE HOLDEN, MAYOR
HALEY BLAINE, CITY CLERK

TRAER CHECK REGISTER NOV 2022

AFLAC	Insurance	38.52
ALISON HOWARD	Library Hours	640.00
AMAZON.COM	Library Supplies	480.01
Bauch & Lechtenburg Law Office	Legal	1,260.00
Blue Cross & Blue Shield	Insurance	6,821.84
BOB VOKOUN	Refund	100.00
BOUND TREE MEDICAL L.L.C.	Ambulance Supplies	335.16
CHAMPION ENTERPRISES, LLC	FD Work	2,216.37
CHRIS COOPER	Reimbursement	100.00
COLUMN SOFTWARE PBC	Publications	354.61
COOLEY SANITATION LLC	Garbage	11,987.50
DIANE PANFIL	Reimbursement	808.70
Farm & Home Publishers, Ltd.	Plat Books	200.00
HUDSON HARDWARE PLUMBING & HEATING	Street Projects	138,674.60
IAMU	Training Fees	423.60
IN HER STUDIO	Library Subscription	53.97
Ingram Library Services	Library Books	785.28
IOWA STATE UNIVERSITY	Park Planning	3,000.00
J&M Displays	Option Tax Spending	3,500.00
JOHN DEERE FINANCIAL	Parts/Supplies	246.97
KCL GROUP BENEFITS	Insurance	118.84
LINDA BETSINGER MCCANN	Library Purchase	20.00
LUANN SCHNEIDERS	Refund	50.00
MARLYS STOAKES	Refund	50.00
MARTIN EQUIPMENT	Parts/Supplies	159.04
MASTERCARD	Misc. Supplies	1,047.56
MERCYONE	Ambulance Drugs	106.64
NAPA AUTO PARTS	Parts/Supplies	268.24
NUCARA	First Aid	34.72
PATTY SEUSS	Refund	100.00
PHYSICIAN'S CLAIMS COMPANY	Ambulance Billing	2,301.34
PRECISION LAWN CARE	Parking Mowing	3,687.50
SINCLAIR	Fuel	1,367.97
Steffeny Mowers Sales & Service	Parts/Supplies	8.10
STOREY KENWORTHY	Office Supplies	76.53
SUPERIOR WELDING	Oxygen	57.22
Tama Co. Extension Office	Training Fees	90.00
TAMA CO. SHERIFF'S OFFICE	Contract Hours	15,255.00
THOMPSON TRUCK & TRAILER, INC.	Parts/Supplies	1,182.01
TRAER CHAMBER OF COMMERCE	Library Dues	75.00
TRAER CHAMBER OF COMMERCE	Dinner Fees	100.00

TRAER CHAMBER OF COMMERCE	TCF Reimbursement	827.00
TRAER CHAMBER OF COMMERCE	Chamber Bucks Lot Sales	1,500.00
TRAER GOLF & COUNTRY CLUB	TCF Reimbursement	3,000.00
TRAER MUNICIPAL UTILITIES	Utilities	4,825.65
TRAER MUNICIPAL UTILITIES	Office Support	9,000.00
Traer Theatre Inc.	TCF Reimbursement	951.60
TRUE BUILDERS	Park Repairs/Screens	2,169.00
U.S. CELLULAR	Phones	214.92
WEX BANK	Amb. Fuel	479.26
WEX BANK	Amb. Fuel	632.14
WHANNEL'S HARDWARE	Misc. Hardware	21.99
WHANNEL'S HARDWARE	Misc. Hardware	163.47
WINDSTREAM	Phones	68.75
WINDSTREAM	Phones	540.99
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		222,577.61

OCT 2022 REVENUES

GENERAL FUND	\$287,438
SPECIAL REVENUE FUND	\$94,915
DEBT SERVICE FUND	\$127,850
CAPITAL PROJECTS	\$0
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	\$510,203

OCT 2022 DISBURSEMENTS

GENERAL FUND	\$139,051
SPECIAL REVENUE FUND	\$14,751
DEBT SERVICE FUND	\$0
CAPITAL PROJECTS	\$0
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	\$153,802

OCT 2022 FUND BALANCES

GENERAL FUND	\$1,802,442
SPECIAL REVENUE FUND	\$392,884
DEBT SERVICE FUND	\$185,137
CAPITAL PROJECTS	\$188,159
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	\$2,568,622