

MINUTES OF THE TRAER CITY COUNCIL

The City Council of Traer, Iowa met in regular session on **Monday, October 6th, 2025**, at 7:00 p.m. at Municipal Hall.

ROLL CALL

Mayor Holden called the meeting to order at 7:00pm with Council Members Mennenga, Erhardt, Kennedy, Holst and Rund present.

APPROVAL OF AGENDA

MOTION by Holst, seconded by Kennedy, that the agenda is approved. Motion approved unanimously with a roll call vote.

VISITORS COMMENT

Rich and Ann Engel were present to discuss their property on 1st Street that they are looking to build a house on. They don't like the way the storm sewer easement lays and would like things changed if they are going to build. The council is unsure what that would take and plan to review things more before moving forward.

CONSENT AGENDA

MOTION by Rund, seconded by Mennenga, that the minutes of the September 8th, 2025, meeting are approved. Motion approved unanimously with a roll call vote.

MOTION by Kennedy, seconded by Holst, that the Sept Checks (32248-32300) and 1 ACH payment (9232025) totaling \$419,286.95 are approved. Motion approved unanimously with a roll call vote.

CONCERNS/COMMENTS/OTHER BUSINESS

The council reviewed a credit card policy, drafted by Blaine with the help of the State Auditors office. This is something TMU has had in place for some time now, but the City of Traer has never had officially drafted. It's a document that would be on file effective immediately and would be something the auditors would be happy to see yearly while auditing. MOTION by Mennenga, seconded by Erhardt, to approve the City of Traer Credit Card policy effective immediately. Motion approved unanimously with a roll call.

Blaine gave an update on street projects and how crews were doing on both the resurfacing project and the reconstruction project. Hudson Hardware plans to install storm sewer on Walnut Street this week and once that's complete, they will move forward with grading and rocking hopefully by the end of next week that'll all be done. Hatch Grading will begin milling Green and 5th Street this week and has provided a notice to all the residents affected.

Mennenga spoke on behalf of the Chamber about some events coming up this fall/winter. One event is on October 15th and the Chamber is requesting a street closure from the former Lion's Park on 2nd Street to the library. The council approved the closure and was happy to hear about the event taking place. Other events coming up are the Downtown Trick-Or-Treating on the 31st and Holiday Happenings on Dec 5th and 6th.

DEPARTMENT REPORTS

Holst quick mentioned advertising for snow removal, Blaine agreed that has completely slipped her mind, she'd get an ad out and we'll plan to review bids at the November meeting. She then touched on speaking with the iJag class at North Tama on city leadership. She discussed the leak at the Salt and Pepper gallery and then briefly touched on attending an economic development meeting hosted by UNI at the Tama Ballroom prior to coming to our meeting tonight. Holst thinks rather than looking at the county as a whole, we need to look more within our own community and maybe think about exploring the idea of hiring or having our own economic development leader.

STAFF REPORTS

Blaine informed the council that the Planning and Zoning commission will be holding a public hearing on October 16th at 6pm for the updated zoning ordinances and map. Once that public hearing is complete it will then be coming to the council's level for review and a public hearing

The annual audit is almost complete, so far nothing major or different has been reported from years prior. A report should be available in November or December.

There being no further business, the meeting was adjourned.

PETE HOLDEN, MAYOR
HALEY BLAINE, CITY CLERK

**TRAER CHECK REGISTER OCT
2025**

A.W.E SERVICE	Service/Repair	329.90
ACES	IT Support	1,386.00
AFLAC	Insurance	38.52
AMAZON CAPITAL SERVICES	Library Supplies	584.53
AMY VAZQUEZ	Library Hours	400.00
APEX LANDSCAPES	TCF Funds	13,453.75
BARB ACKMAN	Refund	50.00
BDS EQUIPMENT	Grappler Bucket	2,899.00
Blue Cross & Blue Shield	Insurance	4,869.31
BOUND TREE MEDICAL L.L.C.	Ambulance Supplies	292.85
BUCKINGHAM COOP	Refund	100.00
CARRICO AQUATIC RESOURCES	Pool Chemical	135.00
CENTRAL IOWA DISTRIBUTING, INC.	Paper Product	40.00
CHRIS COOPER	Reimbursement	68.18
COLUMN SOFTWARE PBC	Publications	66.29
COLUMN SOFTWARE PBC	Publications	85.61
COLUMN SOFTWARE PBC	Publications	88.74
COLUMN SOFTWARE PBC	Publications	103.36
COOLEY SANITATION LLC	Garbage	10,996.88
DEMCO INC.	Library Books	175.84
DONNA DEBOEF	Reimbursement	205.10
DYLLIANN MORRISON	Refund	50.00
HATCH GRADING & CONTRACTING	Resurfacing Project	245,216.39
HOMETOWN FOODS	Misc. Supplies	306.73
HUDSON HARDWARE	Reconstruction Project	25,414.00
Ingram Library Services	Library Books	486.99
IOWA GEMT PAYMENT PROGRAM	Fees	1,187.61
Iowa Prison Industries	Signs	202.10
KCL GROUP BENEFITS	Insurance	211.85
MARTIN EQUIPMENT	Parts/Supplies	263.84
MASTERCARD	Misc. Supplies	709.99
NAPA AUTO PARTS	Parts/Supplies	190.90
NATASHA FRAZIER	Refund	50.00
PRECISION LAWN CARE	Park Mowing	1,538.75
PUBLIC CONSULTING GROUP, LLC	Fees	1,327.51
RACHEL KERN	Cleaning	455.00
SCHENDEL PEST CONTROL	Pest Control	58.21
STOREY KENWORTHY	Office Supply	54.91
SUPERIOR WELDING	Welding Supply	96.70

TAMA CO. SHERIFF'S OFFICE	Contract Hours	13,929.75
THRASHER, INC.	Library Repairs	3,202.69
TOYNE	FD Truck	40,031.00
Traer Fire Dept.	Reimbursement	2,512.28
Traer Fire Dept.	Reimbursement	2,680.44
TRAER MUNICIPAL UTILITIES	Utilities	6,165.31
TRAER MUNICIPAL UTILITIES	Office Services	9,000.00
U.S. CELLULAR	Cameras	132.59
UMB BANK, N.A. **	Bond Fees	600.00
UNITYPOINT HEALTH AT WORK	Drug Testing	62.00
VEENSTRA & KIMM INC.	Engineering	26,030.00
WHANNEL'S HARDWARE	Misc. Supplies	53.48
WHANNEL'S HARDWARE	Misc. Supplies	81.44
WINDSTREAM	Phones	77.93
WINDSTREAM	Phones	537.70
**Denotes ACH Payment		419,286.95

SEPT 2025 REVENUES

GENERAL FUND	\$124,786
SPECIAL REVENUE FUND	\$24,360
DEBT SERVICE FUND	\$22,068
CAPITAL PROJECTS	\$0
	\$171,214

SEPT 2025 DISBURSEMENTS

GENERAL FUND	\$146,778
SPECIAL REVENUE FUND	\$26,955
DEBT SERVICE FUND	\$600
CAPITAL PROJECTS	\$295,883
	\$470,216

SEPT 2025 FUND BALANCES

GENERAL FUND	\$1,503,064
SPECIAL REVENUE FUND	\$539,638
DEBT SERVICE FUND	\$15,515
CAPITAL PROJECTS	\$1,441,643
	\$3,499,860