

MINUTES OF THE TRAEER CITY COUNCIL

The City Council of Traer, Iowa met in regular session on **Monday, March 6th, 2023** at 7:00 p.m. at Municipal Hall.

ROLL CALL

Mayor Holden called the meeting to order at 7:00pm with Council Members Rausch, Erhardt, Panfil, Holst and Kennedy present.

APPROVAL OF AGENDA

MOTION by Holst, seconded by Panfil, that the agenda is approved. Motion approved unanimously with a roll call vote.

CONSENT AGENDA

MOTION by Rausch, seconded by Kennedy, that the minutes of the February 6th, 2023 meeting are approved. Motion approved unanimously with a roll call vote.

MOTION by Panfil, seconded by Erhardt, that the February Checks (#30441-30508) totaling \$611,971.76, are approved. Motion approved unanimously with a roll call vote.

FY2024 BUDGET

The Mayor declared a public hearing at this time to discuss the Maximum Levy Notice that was published in the North Tama Telegraph. No comments/concerns were received prior to the meeting, and none were made during this time. Mayor Holden closed the public hearing on the matter. MOTION by Panfil, seconded by Holst to approve RESOLUTION 03-06-23-01 Approving Maximum Property Tax Dollars. Motion approved unanimously with a roll call vote.

After the public hearing on the max levy, the council took a quick look at an updated proposed budget drafted by Clerk Blaine. Blaine noted that some adjustments were made to the city budget after the State of Iowa signed Senate File 181 into law on February 20, 2023. The signing of Senate File 181 lowered our taxable valuation from \$63,171,964 to \$61,408,791. In the end reducing our projected tax revenue by \$15,000. The budget draft still showed a positive cash flow for FY24. MOTION by Panfil, seconded by Rausch, to approve the "Notice of Public Hearing – Proposed Budget" for publication in the North Tama Telegraph, with a public hearing date on April 3rd, 2023. Motion approved unanimously with a roll call vote.

CONCERNS/COMMENTS/OTHER BUSINESS

Panfil suggested the council look at making revisions to the "Public Works Employee" job description. Panfil would like to see that position, which is currently Neil O'Brien, do more work as a "code enforcer". Making him the one responsible for code/ordinance enforcement on top of his current duties. Erhardt was hesitant about the change, fearing it would take away from Neil's street/city work. After some more discussion, and hopeful Neil could handle all the tasks asked of him, the council decided to try out the proposed plan, and review again in 6 months, giving everyone involved time to see what's working and what's not, before deciding how to update the job description.

There being no further business, the meeting was adjourned.

PETE HOLDEN, MAYOR
HALEY BLAINE, CITY CLERK

TRAER CHECK REGISTER MAR 2023

A.W.E SERVICE	Repairs/Service	88.38
AFLAC	Insurance	38.52
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ALISON HOWARD	Library	640.00
ALLEN OCCUPATIONAL HEALTH	Drug Testing	30.00
AMAZON CAPITAL SERVICES	Library Supplies	315.22
BASIC	Refund	100.00
Blue Cross & Blue Shield	Insurance	6,922.25
CENTRAL IOWA DISTRIBUTING, INC.	Paper Products	51.00
CHICK STUDIOS	TCF Reimbursement	925.14
CHRIS COOPER	Reimbursement	50.00
Christopherson & Sons	Parts/Supplies	505.00
COLUMN SOFTWARE PBC	Publications	90.72
COMPASS MINERALS	Salt	2,600.68
COOLEY SANITATION LLC	Garbage	10,675.00
DIANE PANFIL	Reimbursement	148.58
HOMETOWN FOODS	Misc. Supplies	12.37
Ingram Library Services	Library Books	729.26
Iowa Department of Transportation	Misc. Supplies	571.68
IOWA GEMT PAYMENT PROGRAM	Amb. Program	1,270.32
IOWA OUTDOORS	Library Subscription	15.00
JUDY MORRISON	TCF Reimbursement	36.90
KCL GROUP BENEFITS	Insurance	148.17
KRUSE PHILLIPS FUNERAL	Refund	100.00
KYLE MESCH	Snow Removal	2,300.00
MAGAZINE SUBSCRIPTION SERVICE	Library Subscription	890.29
AGENCY		
MASTERCARD	Misc. Supplies	13.53
MASTERCARD	Misc. Supplies	976.73
NAPA AUTO PARTS	Parts/Supplies	161.24
NEIL FRIZZELL	Reimbursement	170.00
New Century FS	Fuel	1,976.70
PHYSICIAN'S CLAIMS COMPANY	Amb. Billing	5,072.68
Reuman's Clothing	Clothing	144.00
SINCLAIR	Fuel	1,166.83
SINCLAIR	Fuel	1,239.67
TAMA CO. CATTLEMEN	Refund	100.00
TAMA CO. SHERIFF'S OFFICE	Contract	14,021.04
TAMA COUNTY LIBRARY ASSN	Dues	100.00
THE IOWAN	Library Subscription	24.00
THOMPSON TRUCK & TRAILER, INC.	Parts/Supplies	303.21
TRAER MUNICIPAL UTILITIES	Office Services	9,000.00

TRAER MUNICIPAL UTILITIES	Utilities	9,580.40
TRAER MUNICIPAL UTILITIES	SRF Reimbursement	397,636.06
Traer Theatre Inc.	TCF Reimbursement	1,158.00
TRUE BUILDERS	FD Addition	138,707.85
U.S. CELLULAR	Phones/Cameras	229.95
UNITED METHODIST CHURCH	Refund	100.00
UNITYPOINT CLINIC-OCCUP. MEDICINE	Drug Testing	42.00
WHANNEL'S HARDWARE	Misc. Supplies	152.98
WINDSTREAM	Phones	69.98
WINDSTREAM	Phones	531.91

611,971.76

FEB 2023 REVENUES

GENERAL FUND	\$481,298
SPECIAL REVENUE FUND	\$19,359
DEBT SERVICE FUND	\$7,509
CAPITAL PROJECTS	\$0

\$508,166

FEB 2023 DISBURSEMENTS

GENERAL FUND	\$81,655
SPECIAL REVENUE FUND	\$31,103
DEBT SERVICE FUND	\$0
CAPITAL PROJECTS	\$0

\$112,758

FEB 2023 FUND BALANCES

GENERAL FUND	\$2,156,480
SPECIAL REVENUE FUND	\$406,718
DEBT SERVICE FUND	\$180,541
CAPITAL PROJECTS	\$0

\$2,743,738