

MINUTES OF THE TRAEER CITY COUNCIL

The City Council of Traer, Iowa met in regular session on **Monday, February 5th, 2024** at 7:00 p.m. at Municipal Hall.

ROLL CALL

Mayor Holden called the meeting to order at 7:00pm with Council Members Rund, Panfil and Erhardt present. Holst and Kennedy were absent.

OATH OF OFFICE

Council Members Kennedy was sworn into office on January 16th, 2024.

APPROVAL OF AGENDA

MOTION by Panfil, seconded by Erhardt, that the agenda is approved. Motion approved unanimously with a roll call vote.

VISITORS/PUBLIC COMMENTS

Tina Jones was present to let the council know that the Civil War reenactment would now be taking place at Clark's Park just north of town. She's been working with Tama County Conservation to plan the September event. She's hoping to do an event fundraiser in March at the Traer Memorial Building.

Dave Sires, a gentlemen running for Iowa Senate District 38, was present to introduce himself to the council.

CONSENT AGENDA

MOTION by Panfil, seconded by Erhardt, that the minutes of the January 8th, 2024 meeting are approved. Motion approved unanimously with a roll call vote.

MOTION by Panfil, seconded by Rund, that the January Checks (#31089-31136) totaling \$494,930.42, are approved. Motion approved unanimously with a roll call vote.

BEER & LIQUOR LICENSES

MOTION by Erhardt, seconded by Rund, to approve a beer/liquor license for Kubik-Finch Post. Motion approved unanimously with a roll call vote.

FY25 BUDGET REVIEW

The council reviewed a budget draft for FY25 that was presented to them prior to the meeting. Clerk Blaine noted that not many major changes were in the works for FY25, street projects were projected to start late spring 2025, but wouldn't be budgeted for until FY26. Other items to note is a budgeted 4% wage increase for employees and increases to all insurance, both medical and liability. Erhardt would like to see what else we can do as far as street improvements and repairs, beyond the spring 2025 projects, so Clerk Blaine was going to try and get some numbers together before the next regular council meeting. At this point no action was needed to be taken, the budget will be discussed again at the next meeting, and a date for the Property Tax Levy Hearing will be set at that time also.

STAFF REPORTS

Clerk Blaine informed the council that the state auditors were going to be in the office this week, conducting their FY23 audit. They would be here for a couple of days, and finishing the rest of the audit remotely like previous years.

There being no further business, the meeting was adjourned.

PETE HOLDEN, MAYOR

HALEY BLAINE, CITY CLERK

TRAER CHECK REGISTER FEB 2024		
AFLAC	Insurance	38.52
ALISON HOWARD	Library Hours	480.00
AMAZON CAPITAL SERVICES	Library Supplies	275.98
Aspro	Cold Mix	294.12
AUBREY AZBILL	Refund	100.00
Blue Cross & Blue Shield	Insurance	5,976.24
BOUND TREE MEDICAL L.L.C.	Ambulance Supplies	154.50
CHAMPION ENTERPRISES, LLC	Repairs/Service	420.50
CHRIS COOPER	Reimbursement	50.00
COLUMN SOFTWARE PBC	Publications	32.50
COLUMN SOFTWARE PBC	Publications	69.00
COLUMN SOFTWARE PBC	Publications	93.00
COOLEY SANITATION LLC	Garbage	11,143.88
DIANE PANFIL	Reimbursement	45.86
ERICKA MARLAND	Refund	100.00
Ingram Library Services	Library Supplies	860.00
IOWA ASSOCIATION OF MUNICIPAL UTILITIES	Dues	499.00
IOWA GEMT PAYMENT PROGRAM	Ambulance Fees	1,431.08
JOHN DAUB JR	Refund	186.40
KCL GROUP BENEFITS	Insurance	80.77
MAGAZINE SUBSCRIPTION SERVICE AGENCY	Library Supplies	813.76
MASTERCARD	Misc. Supplies	1,319.80
NAPA AUTO PARTS	Parts/Supplies	333.86
NUCARA	Ambulance Supplies	19.66
PERFECT CIRCLE, LLC	Snow Removal	1,645.00
Petty Cash	Misc. Supplies	42.18
PHYSICIAN'S CLAIMS COMPANY	Ambulance Billing	2,261.23
ROBERT MARTIN	Refund	215.00
SANDY SHEDA	Beautification	600.00
SKYLINE SALT SOLUTIONS	Road Salt	2,411.81
STOREY KENWORTHY	Office Supply	81.10
SUPERIOR WELDING	Ambulance Supply	314.33
TAMA CO. SHERIFF'S OFFICE	Contract	13,580.00
TAMA COUNTY LIBRARY ASSN	Dues	100.00
TAMA COUNTY PORK PRODUCERS	Refund	100.00
TAYLOR CONSTRUCTION, INC	Bridge Payment	374.52
THOMPSON TRUCK & TRAILER, INC.	Parts/Supplies	216.02
TIMES-REPUBLICAN	Ad	375.00
TRAER AMBULANCE SERVICE	Corrected Donation	300.00
TRAER MUNICIPAL UTILITIES	SRF Reimb/Utilities	446,042.49

TUMBLEWEED PRESS INC	Library Supplies	375.00
U.S. CELLULAR	Phones	70.74
U.S. CELLULAR	Cameras	123.79
WHANNEL'S HARDWARE	Misc. Supplies	56.33
WINDSTREAM	Phones	676.58
Z LINE LTD	Parts/Supplies	150.87
		494,930.42
	JAN 2024 REVENUES	
	GENERAL FUND	\$498,416
	SPECIAL REVENUE FUND	\$18,532
	DEBT SERVICE FUND	\$6,978
	CAPITAL PROJECTS	\$0
		\$523,926
	JAN 2024 DISBURSEMENTS	
	GENERAL FUND	\$233,124
	SPECIAL REVENUE FUND	\$21,996
	DEBT SERVICE FUND	\$0
	CAPITAL PROJECTS	\$0
		\$255,120
	JAN 2024 FUND BALANCES	
	GENERAL FUND	\$1,952,596
	SPECIAL REVENUE FUND	\$545,813
	DEBT SERVICE FUND	\$186,131
	CAPITAL PROJECTS	\$0
		\$2,684,540