

MINUTES OF THE TRAEER CITY COUNCIL

The City Council of Traer, Iowa met in regular session on **Monday, December 2nd** at 7:00 p.m. at Municipal Hall.

ROLL CALL

Mayor Holden called the meeting to order at 7:00pm with Council Members Panfil, Holst, Erhardt, Kennedy and Rund present.

APPROVAL OF AGENDA

MOTION by Holst, seconded by Kennedy, that the agenda is approved. Motion approved unanimously with a roll call vote.

VISITOR/PUBLIC COMMENT

Daron Jacobs was present to inform the council he's looking at other ways to reuse/recycle items are that being taken to the landfill. He's working with the Tama County Landfill and the Iowa DNR to find ways to help alleviate landfill waste.

CONSENT AGENDA

MOTION by Rund, seconded by Panfil, that the minutes of the November 4th, 2024 meeting are approved. Motion approved unanimously with a roll call vote.

MOTION by Panfil, seconded by Erhardt, that the November Checks (#31681-31732) and 3 ACH payments (112720241, 112720242, 112720243) totaling \$150,086.48 are approved. Motion approved unanimously with a roll call vote.

COUNCIL MEMBER RESIGNATION

With the resignation acceptance of Jon Panfil at the November meeting, the council published a public notice notifying the community of the need to appoint someone to fill his seat. The council thanked Jon Panfil for his time on the council and all his time prior as Traer City Clerk. Holden and Holst then nominated Aaron Mennenga to fill the vacant seat for the remainder of 2025. MOTION by Kennedy, seconded by Holst, to appoint Aaron Mennenga to the vacant seat on the Traer City Council effective 1/1/2025. Motion approved unanimously with a roll call vote.

DEPOSITORY RESOLUTIONS

MOTION by Erhardt, seconded by Kennedy, to approve RESOLUTION 12-02-24-01, the annual resolution naming depositories. Motion approved unanimously with a roll call vote.

MOTION by Erhardt, seconded by Kennedy, to approve RESOLUTION 12-02-24-02 the annual resolution naming depositories for the Chelsea Savings Bank set aside account. Motion approved unanimously with a roll call vote.

CITY APPOINTMENTS FOR JANUARY 1st, 2025

MOTION by Holst, seconded by Rund, to approve the following appointments, effective January 1, 2025.

TMU Board—Anita Dostal

Library Board—Janet Larson

City Clerk & City Treasurer—Haley Blaine

Deputy City Clerk—Julie Mask

City Attorney—Brent Lechtenberg

City Council Representative for the Traer Community Foundation—Pete Holden

Motion approved unanimously with a roll call vote.

CONCERNS/COMMENTS/OTHER BUSINESS

The City received 1 bid for snow removal services for the city owned downtown properties. Bids were to be submitted by November 29th and were to include all parcels as a one bid, per removal. Kyle Mesch submitted the only bid of \$145/removal up to 4", \$165/removal for 4"-6" and \$185/removal for over 6". His bid submitted for salting was \$145/per application. MOTION by Panfil, seconded by Erhardt, to approve the only bid submitted by Kyle Mesch for the 24/25 snow season. Motion approved unanimously with a roll call vote.

STAFF REPORTS

Cooper informed the council he's still looking to purchase a bucket truck. Right now he's looking at ones in the ballpark of \$28,000 to \$30,000. The council gave their go ahead to make a purchase if one presents itself, knowing there is adequate funds in the set-aside account.

There being no further business, the meeting was adjourned.

PETE HOLDEN, MAYOR

HALEY BLAINE, CITY CLERK

TRAER CHECK REGISTER DEC 2024

AFD GRAPHIC SOLUTIONS	Golf Tags	44.00
AFLAC	Insurance	38.52
ALISON HOWARD	Cleaning Hours	800.00
AMAZON CAPITAL SERVICES	Library Supplies	338.07
AMERIGROUP IOWA, INC.	Refund	114.30
Blue Cross & Blue Shield	Insurance	5,976.24
CHAMPION ENTERPRISES, LLC	Service/Repair	514.30
CHRIS COOPER	Reimbursement	50.00
COLUMN SOFTWARE PBC	Publication	12.31
COLUMN SOFTWARE PBC	Publication	63.61
COLUMN SOFTWARE PBC	Publication	101.26
COOLEY SANITATION LLC	Clean-Up Fees	3,300.00
COOLEY SANITATION LLC	Garbage Payment	11,188.88
DIANE PANFIL	Reimbursement	150.87
DONNA DEBOEF	Reimbursement	62.79
HOMETOWN FOODS	Misc. Supplies	89.37
IDALS	Fees	15.00
Ingram Library Services	Library Books	649.57
IOWA GEMT PAYMENT PROGRAM	Ambulance Fees	460.04
Jordan's Nursery, Inc	TCF \$\$ Park Trees	3,119.60
KCL GROUP BENEFITS	Insurance	231.24
KENN'S TRANSMISSION	Trans. Rebuild	5,242.56
NAPA AUTO PARTS	Parts/Supplies	8.49
NIKKI NOVAK	Refund	100.00
NORTH TAMA ATHLETIC DEPARTMENT	Option Tax \$\$	18,244.94
North Tama Community Schools	Refund	200.00
PHYSICIAN'S CLAIMS COMPANY	Ambulance Billing	1,072.37
PRECISION LAWN CARE	Park Clean-Up	5,427.50
RACHEL KERN	Cleaning Hours	210.00
SCHENDEL PEST CONTROL	Pest Control	56.14
SHAUN KENNEDY	Reimbursement	717.27
STEPHANIE BELLWOOD	Beautification	600.00
SUPERIOR WELDING	Parts/Supplies	180.00
Tama Co. Extension Office	Refund	100.00
TAMA CO. SHERIFF'S OFFICE	Contract Hours	13,540.99
TAMA CO. SOLID WASTE COMISSION	Clean-Up Fees	766.70
TAMA COUNTY LIBRARY ASSN	Dues	100.00
THOMPSON TRUCK & TRAILER, INC.	Parts/Supplies	278.97
TRAER CHAMBER OF COMMERCE	Library Dues	75.00
TRAER MUNICIPAL UTILITIES	Utilities	5,118.77
TRAER MUNICIPAL UTILITIES	Office Support	9,000.00
Traer Theatre Inc.	Reimbursement	1,985.00

U.S. CELLULAR	Phones	82.96
U.S. CELLULAR	Cameras	128.79
UMB BANK, N.A.**	Interest	3,060.00
UMB BANK, N.A.**	Interest	19,818.75
UMB BANK, N.A.**	Interest	35,361.25
UNITYPOINT CLINIC-OCCUP. MEDICINE	Drug Testing	42.00
UNITYPOINT CLINIC-OCCUP. MEDICINE	Drug Testing	126.00
WEX BANK	Fuel	172.88
WEX BANK	Fuel	208.15
WHANNEL'S HARDWARE	Parts/Supplies	26.28
WINDSTREAM	Phones	74.20
WINDSTREAM	Phones	543.08
YOUNG PLUMBING & HEATING	Parts/Supplies	97.47
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**Denotes ACH Payment		150,086.48

NOV 2024 REVENUES

GENERAL FUND	\$106,613
SPECIAL REVENUE FUND	\$18,874
DEBT SERVICE FUND	\$24,227
CAPITAL PROJECTS	\$0
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	\$149,714

NOV 2024 DISBURSEMENTS

GENERAL FUND	\$124,954
SPECIAL REVENUE FUND	\$23,229
DEBT SERVICE FUND	\$0
CAPITAL PROJECTS	\$3,782
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	\$151,965

NOV 2024 FUND BALANCES

GENERAL FUND	\$1,622,539
SPECIAL REVENUE FUND	\$552,750
DEBT SERVICE FUND	\$140,292
CAPITAL PROJECTS	\$0
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	\$2,315,581