

MINUTES OF THE TRAER CITY COUNCIL

The City Council of Traer, Iowa met in regular session on **Monday, December 2nd** at 7:00 p.m. at Municipal Hall.

ROLL CALL

Mayor Holden called the meeting to order at 7:00pm with Council Members Panfil, Holst, Erhardt, Kennedy and Rund present.

APPROVAL OF AGENDA

MOTION by Holst, seconded by Kennedy, that the agenda is approved. Motion approved unanimously with a roll call vote.

VISITOR/PUBLIC COMMENT

Daron Jacobs was present to inform the council he's looking at other ways to reuse/recycle items are that being taken to the landfill. He's working with the Tama County Landfill and the Iowa DNR to find ways to help alleviate landfill waste.

CONSENT AGENDA

MOTION by Rund, seconded by Panfil, that the minutes of the November 4th, 2024 meeting are approved. Motion approved unanimously with a roll call vote.

MOTION by Panfil, seconded by Erhardt, that the November Checks (#31681-31732) and 3 ACH payments (112720241, 112720242, 112720243) totaling \$150,086.48 are approved. Motion approved unanimously with a roll call vote.

COUNCIL MEMBER RESIGNATION

With the resignation acceptance of Jon Panfil at the November meeting, the council published a public notice notifying the community of the need to appoint someone to fill his seat. The council thanked Jon Panfil for his time on the council and all his time prior as Traer City Clerk. Holden and Holst then nominated Aaron Mennenga to fill the vacant seat for the remainder of 2025. MOTION by Kennedy, seconded by Holst, to appoint Aaron Mennenga to the vacant seat on the Traer City Council effective 1/1/2025. Motion approved unanimously with a roll call vote.

DEPOSITORY RESOLUTIONS

MOTION by Erhardt, seconded by Kennedy, to approve RESOLUTION 12-02-24-01, the annual resolution naming depositories. Motion approved unanimously with a roll call vote.

MOTION by Erhardt, seconded by Kennedy, to approve RESOLUTION 12-02-24-02 the annual resolution naming depositories for the Chelsea Savings Bank set aside account. Motion approved unanimously with a roll call vote.

CITY APPOINTMENTS FOR JANUARY 1st, 2025

MOTION by Holst, seconded by Rund, to approve the following appointments, effective January 1, 2025.

TMU Board—Anita Dostal

Library Board—Janet Larson

City Clerk & City Treasurer—Haley Blaine

Deputy City Clerk—Julie Mask

City Attorney—Brent Lechtenberg

City Council Representative for the Traer Community Foundation—Pete Holden

Motion approved unanimously with a roll call vote.

CONCERNS/COMMENTS/OTHER BUSINESS

The City received 1 bid for snow removal services for the city owned downtown properties. Bids were to be submitted by November 29th and were to include all parcels as a one bid, per removal. Kyle Mesch submitted the only bid of \$145/removal up to 4", \$165/removal for 4"-6" and \$185/removal for over 6". His bid submitted for salting was \$145/per application. MOTION by Panfil, seconded by Erhardt, to approve the only bid submitted by Kyle Mesch for the 24/25 snow season. Motion approved unanimously with a roll call vote.

STAFF REPORTS

Cooper informed the council he's still looking to purchase a bucket truck. Right now he's looking at ones in the ballpark of \$28,000 to \$30,000. The council gave their go ahead to make a purchase if one presents itself, knowing there is adequate funds in the set-aside account.

There being no further business, the meeting was adjourned.

PETE HOLDEN, MAYOR

HALEY BLAINE, CITY CLERK

TRAER CHECK REGISTER DEC 2024

| | | |
|--------------------------------|---------------------|-----------|
| AFD GRAPHIC SOLUTIONS | Golf Tags | 44.00 |
| AFLAC | Insurance | 38.52 |
| ALISON HOWARD | Cleaning Hours | 800.00 |
| AMAZON CAPITAL SERVICES | Library Supplies | 338.07 |
| AMERIGROUP IOWA, INC. | Refund | 114.30 |
| Blue Cross & Blue Shield | Insurance | 5,976.24 |
| CHAMPION ENTERPRISES, LLC | Service/Repair | 514.30 |
| CHRIS COOPER | Reimbursement | 50.00 |
| COLUMN SOFTWARE PBC | Publication | 12.31 |
| COLUMN SOFTWARE PBC | Publication | 63.61 |
| COLUMN SOFTWARE PBC | Publication | 101.26 |
| COOLEY SANITATION LLC | Clean-Up Fees | 3,300.00 |
| COOLEY SANITATION LLC | Garbage Payment | 11,188.88 |
| DIANE PANFIL | Reimbursement | 150.87 |
| DONNA DEBOEF | Reimbursement | 62.79 |
| HOMETOWN FOODS | Misc. Supplies | 89.37 |
| IDALS | Fees | 15.00 |
| Ingram Library Services | Library Books | 649.57 |
| IOWA GEMT PAYMENT PROGRAM | Ambulance Fees | 460.04 |
| Jordan's Nursery, Inc | TCF \$\$ Park Trees | 3,119.60 |
| KCL GROUP BENEFITS | Insurance | 231.24 |
| KENN'S TRANSMISSION | Trans. Rebuild | 5,242.56 |
| NAPA AUTO PARTS | Parts/Supplies | 8.49 |
| NIKKI NOVAK | Refund | 100.00 |
| NORTH TAMA ATHLETIC DEPARTMENT | Option Tax \$\$ | 18,244.94 |
| North Tama Community Schools | Refund | 200.00 |
| PHYSICIAN'S CLAIMS COMPANY | Ambulance Billing | 1,072.37 |
| PRECISION LAWN CARE | Park Clean-Up | 5,427.50 |
| RACHEL KERN | Cleaning Hours | 210.00 |
| SCHENDEL PEST CONTROL | Pest Control | 56.14 |
| SHAUN KENNEDY | Reimbursement | 717.27 |
| STEPHANIE BELLWOOD | Beautification | 600.00 |
| SUPERIOR WELDING | Parts/Supplies | 180.00 |
| Tama Co. Extension Office | Refund | 100.00 |
| TAMA CO. SHERIFF'S OFFICE | Contract Hours | 13,540.99 |
| TAMA CO. SOLID WASTE COMISSION | Clean-Up Fees | 766.70 |
| TAMA COUNTY LIBRARY ASSN | Dues | 100.00 |
| THOMPSON TRUCK & TRAILER, INC. | Parts/Supplies | 278.97 |
| TRAER CHAMBER OF COMMERCE | Library Dues | 75.00 |
| TRAER MUNICIPAL UTILITIES | Utilities | 5,118.77 |
| TRAER MUNICIPAL UTILITIES | Office Support | 9,000.00 |
| Traer Theatre Inc. | Reimbursement | 1,985.00 |

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|-----------------------------------|----------------|------------------|
| U.S. CELLULAR | Phones | 82.96 |
| U.S. CELLULAR | Cameras | 128.79 |
| UMB BANK, N.A. ** | Interest | 3,060.00 |
| UMB BANK, N.A. ** | Interest | 19,818.75 |
| UMB BANK, N.A. ** | Interest | 35,361.25 |
| UNITYPOINT CLINIC-OCCUP. MEDICINE | Drug Testing | 42.00 |
| UNITYPOINT CLINIC-OCCUP. MEDICINE | Drug Testing | 126.00 |
| WEX BANK | Fuel | 172.88 |
| WEX BANK | Fuel | 208.15 |
| WHANNEL'S HARDWARE | Parts/Supplies | 26.28 |
| WINDSTREAM | Phones | 74.20 |
| WINDSTREAM | Phones | 543.08 |
| YOUNG PLUMBING & HEATING | Parts/Supplies | 97.47 |
| **Denotes ACH Payment | | <hr/> 150,086.48 |

NOV 2024 REVENUES

| | |
|----------------------|-----------------|
| GENERAL FUND | \$106,613 |
| SPECIAL REVENUE FUND | \$18,874 |
| DEBT SERVICE FUND | \$24,227 |
| CAPITAL PROJECTS | \$0 |
| | <hr/> \$149,714 |

NOV 2024 DISBURSEMENTS

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|----------------------|-----------------|
| GENERAL FUND | \$124,954 |
| SPECIAL REVENUE FUND | \$23,229 |
| DEBT SERVICE FUND | \$0 |
| CAPITAL PROJECTS | \$3,782 |
| | <hr/> \$151,965 |

NOV 2024 FUND BALANCES

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|----------------------|-------------------|
| GENERAL FUND | \$1,622,539 |
| SPECIAL REVENUE FUND | \$552,750 |
| DEBT SERVICE FUND | \$140,292 |
| CAPITAL PROJECTS | \$0 |
| | <hr/> \$2,315,581 |