

MINUTES OF THE TRAER CITY COUNCIL

The City Council of Traer, Iowa met in regular session on **Monday, May 6th, 2024** at 7:00 p.m. at Municipal Hall.

ROLL CALL

Mayor Holden called the meeting to order at 7:00pm with Council Members Rund, Panfil, Erhardt, Holst and Kennedy present.

APPROVAL OF AGENDA

MOTION by Holst, seconded by Kennedy, that the agenda is approved. Motion approved unanimously with a roll call vote.

CONSENT AGENDA

MOTION by Panfil, seconded by Erhardt, that the minutes of the April 1st, 2024 meeting are approved. Motion approved unanimously with a roll call vote.

MOTION by Kennedy, seconded by Rund, that the April Checks (#31222-31285) totaling \$245,598.26, are approved. Motion approved unanimously with a roll call vote.

FY24 BUDGET AMENDMENT

Mayor Holden opened up the public hearing on FY24 1st Budget Amendment. No comments were made during this time, and none were made prior. Holden closed the public hearing

MOTION by Holst, seconded by Erhardt, to approve RESOLUTION 05-06-24-01 Approving FY24 1st Budget Amendment. Motion approved unanimously with roll call vote.

CONCERNS/COMMENTS/OTHER BUSINESS

The council reviewed a contract provided to us by Sheriff Kucera for services beginning July 1st 2024 and ending June 30th 2025.

MOTION by Erhardt, seconded by Panfil, to approve the contract with the Tama County Sheriff's Department beginning July 1st 2024. Motion approved unanimously with a roll call vote.

Bids for the Traer Memorial Building cleaning contract were reviewed. The first bid the council looked at was for a one time, overall, deep clean, that Rainbow International submitted. The bid included basic cleaning, equipment use and stripping and refinishing the floors for \$6,886.24. Rainbow did a similar deep cleaning to the building back in 2016. MOTION by Panfil, seconded by Kennedy, to approve the bid from Rainbow International in the amount of \$6,886.24 for an overall deep clean. Motion approved unanimously with a roll call vote. The council then reviewed 5 bids submitted for the day to day Memorial Building cleaning that was advertised on social media and in the North Tama Telegraph. Bids submitted ranged from \$35/hour to \$180/time. MOTION by Erhardt, seconded by Rund, to award the Memorial Building Cleaning bid to Rachel Kern for \$35/hour. Motion approved unanimously with a roll call vote.

DEPARTMENT REPORTS

Kennedy gave a quick update on the pool and staffing situation. As always we are looking for more lifeguards, so she asked everyone to spread the word and to keep their ears open for anyone looking for a job.

STAFF REPORTS

Ambulance Director Kennedy was gone, so Clerk Blaine let the council know that the ambulance crew approved a bid to paint the ambulance building. They plan to use donation funds for the project.

There being no further business, the meeting was adjourned.

PETE HOLDEN, MAYOR

HALEY BLAINE, CITY CLERK

TRAER CHECK REGISTER MAY 2024

A.W.E SERVICE	Repairs/Service	2,518.45
AFD GRAPHIC SOLUTIONS	Payroll Checks	279.50
AFLAC	Insurance	38.52
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ALISON HOWARD	Library Hours	500.96
AMAZON CAPITAL SERVICES	Library Supplies	322.48
AMERICAN BUSINESS PHONES	Renewal	568.93
Aspro	Cold Mix	1,424.43
Bauch & Lechtenburg Law Office	Legal Work	1,240.00
Blue Cross & Blue Shield	Insurance	5,976.24
BOUND TREE MEDICAL L.L.C.	Ambulance Supplies	125.97
CHAMPION ENTERPRISES, LLC	Repairs/Service	524.42
CHRIS COOPER	Reimbursement	2,050.00
CHRIS ORTIZ	Library Program	400.00
COLUMN SOFTWARE PBC	Publications	37.50
COLUMN SOFTWARE PBC	Publications	56.00
COLUMN SOFTWARE PBC	Publications	88.50
COOLEY SANITATION LLC	Garbage	10,976.88
Demco Inc.	Library Books	125.38
DIANE PANFIL	Reimbursement	47.88
EASTWEST BOOKS	Library Books	468.28
EIKAMP INSURANCE AGENCY	Insurance	332.00
EIKAMP INSURANCE AGENCY	Insurance	125,137.00
Ingram Library Services	Library Books	744.36
IAMU	Fees	499.00
IOWA GEMT PAYMENT PROGRAM	Fees	1,393.33
JONATHAN MCCOY	Reimbursement	58.83
KCL GROUP BENEFITS	Insurance	153.43
MASTERCARD	Misc. Supplies	493.69
MASTERCARD	Misc. Supplies	1,396.09
MUSIC WORKS	Library Program	395.00
NAPA AUTO PARTS	Parts/Supplies	536.96
NORTH TAMA TELEGRAPH	Subscription	65.00
PERFECT CIRCLE, LLC	Snow Removal	145.00
PRECISION LAWN CARE	Lawn Care	2,436.25
Reuman's Clothing	Clothing	131.00
SARAH VONNAHME	Refund	100.00
SCHENDEL PEST CONTROL	Pest Control	56.14
SINCLAIR	Fuel	712.18
STOREY KENWORTHY	Office Supply	79.79
SUE EWOLDT	Reimbursement	400.50
SUPERIOR WELDING	Parts/Supplies	62.27
TAMA CO. SHERIFF'S OFFICE	Contract	13,240.50
TAMA CO. SOLID WASTE COMISSION	Fees	18,204.50
TAMA/GRUNDY PUBLISHING	Publications	247.04
Tharp Design	Repairs/Service	180.00

TRAER MUNICIPAL UTILITIES	Utilities	6,296.44
TRAER MUNICIPAL UTILITIES	Office Services	9,000.00
TRAER MUNICIPAL UTILITIES	Reimbursement	29,804.93
Traer Theatre Inc.	TCF Funds	2,200.00
U.S. CELLULAR	Phones	82.72
U.S. CELLULAR	Cameras	123.79
UNITYPOINT CLINIC-OCCUP. MEDICINE	Drug Testing	42.00
UNITYPOINT CLINIC-OCCUP. MEDICINE	Drug Testing	42.00
UNITYPOINT HEALTH AT WORK	Drug Testing	30.00
UNITYPOINT HEALTH AT WORK	Drug Testing	30.00
Wauters Electric	Repairs/Service	350.03
WENDLING QUARRIES INC.	Rock	1,353.79
WEX BANK	Fuel	198.48
WEX BANK	Fuel	280.98
WHANNEL'S HARDWARE	Misc. Supplies	138.18
WINDSTREAM	Phones	77.18
WINDSTREAM	Phones	539.04
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		245,598.26

APRIL 2024 REVENUES

GENERAL FUND	\$438,709
SPECIAL REVENUE FUND	\$18,109
DEBT SERVICE FUND	\$112,783
CAPITAL PROJECTS	\$0
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	\$569,601

APRIL 2024 DISBURSEMENTS

GENERAL FUND	\$433,718
SPECIAL REVENUE FUND	\$19,716
DEBT SERVICE FUND	\$0
CAPITAL PROJECTS	\$0
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	\$453,434

APRIL 2024 FUND BALANCES

GENERAL FUND	\$1,650,292
SPECIAL REVENUE FUND	\$558,197
DEBT SERVICE FUND	\$326,627
CAPITAL PROJECTS	\$0
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	\$2,535,116