

MINUTES OF THE TRAEER CITY COUNCIL

The City Council of Traer, Iowa met in regular session on **Monday November 1st, 2021** at 7:00 p.m. at Municipal Hall.

ROLL CALL

Mayor Holden called the meeting to order with Council Members Rausch, Erhardt, Holst and Kennedy present.

APPROVAL OF AGENDA

MOTION by Kennedy, seconded by Erhardt, that the agenda is approved. Motion approved unanimously with a roll call vote.

VISITORS/PUBLIC COMMENT

Katherine Ollendieck with Tama County Econ. Development was present to discuss some governmental options for upper story rehabilitation and facade improvements for downtown building owners. She asked the council to start brainstorming owners/individuals who may be interested in a program like this and to let her know so they can start pursuing these financial options.

David Hill, NT Superintendent, was present to discuss the school facility study that has been on going, and to discuss the potential need for some City property in order to expand and improve the North Tama School facilities. Nothing has been approved by the school board yet, but he wanted to bring the City in on the conversation if, someday, the need for a serious conversation needs to happen again.

CONSENT AGENDA

MOTION by Rausch, seconded by Holst, that the minutes of the October 4th, 2021 meeting are approved. Motion approved unanimously with a roll call vote.

MOTION by Rausch, seconded by Kennedy, that the October Checks (#29500-29554), totaling \$112,585.02, are approved. Motion approved unanimously with a roll call vote.

BEER AND LIQUOR PERMITS

MOTION by Erhardt, seconded by Rausch, to approve the liquor license for The Junkyard. Motion approved unanimously with a roll call vote.

2021 STREET IMPORVEMENT PROJECT

MOTION by Rausch, seconded by Kennedy, to approve Pay Estimate #1 in the amount of \$377,543.48 and to approve the Certificate of Completion as prepared by Veenstra & Kimm Inc. Motion approved unanimously with a roll call vote.

1ST STREET BRIDGE PROJECT

The council reviewed and discussed a proposed 28E agreement with Tama County, Iowa. The agreement would establish a working mechanism between the City of Traer and the Tama Co. Engineer's office during the construction of the 1st Street Bridge. We've had similar agreements before when working with the engineer's office, such as when the Mill Street Bridge was constructed. MOTION by Rausch, seconded by Erhardt, to approve the 28E Agreement with Tama County, Iowa. Motion approved unanimously with a roll call vote.

AMBULANCE REIMBURSEMENT PROGRAM

Ambulance Manager Shaun Kennedy presented some information on a program called IAGENT, Iowa Ground Emergency Medical Transportation. Kennedy and Clerk Blaine have been working with a consulting group called PCG to get the ball rolling on what it would take to enroll the Traer Ambulance Service into this program. The program would help the service to re-coop funds thru a Medicare/Medicaid federal match program. This consulting group would work hand in hand with our billing company, PCC, to help re-coop whatever possible. Kennedy thinks this is a great program for the TAS to be involved with, it'll help our small service to bring in more revenue. The fee for working with PCG is 9% of whatever funds are generated thru this program. MOTION by Holst, seconded by Kennedy, to continue working with PCG and the IAGENT to help re-coop ambulance funds. Motion approved unanimously with a roll call vote.

CONCERNS/COMMENTS/OTHER BUSINESS

The council discussed the park shelter once again. Clerk Blaine informed the council that she did call other communities about their rentable spaces, and many were \$25-\$35 per rental. With our shelter being brand new and offering more amenities than other communities the council discussed charging \$50 a rental with a \$50 refundable deposit. The council feels a deposit is necessary to ensure that the building is well taken care of and keys are returned in a timely manner. Contracts will also be made, similar to the current Memorial Building contract, making renters aware that any damage fees or re-keying that might ensue after their rental will be at the renter's expense. MOTION by Holst, seconded by Erhardt, to charge \$50/rental and \$50/refundable deposit for the Taylor Park Shelter House. Motion approved unanimously with a roll call vote.

Earlier this year the City of Traer received their first installment of the American Rescue Plan funding, in the amount of \$118,920.89. A second installment is expected to come mid-year 2022. These funds are only allowed to be spent on certain things, such as, premium pay for essential workers, supporting public health response and water, sewer, and broadband infrastructure. Clerk Blaine suggested that with the City of Traer looking to do a sewer relining project in the near future that the funds be saved and used for that project. The council agreed that would be an important project to use the money for, and if not that project specifically, maybe looking at relining and working on other sewer issues throughout town. More discussion on the matter will happen again in the future when the funds are needed or the second installment is received.

Council Member Rausch informed the rest of the council that the Traer Fire Department was having a structural issue in the basement of their building. While testing pagers late last week they noticed an I-beam had fallen and pieces of the basement ceiling were falling down. A structural engineer had come to look at the building and informed Rausch, Clerk Blaine and some of the TMU/City employees that the need for a repair was necessary. For a short term fix, 5-7 years, he suggested the City re-support the ceiling with new I-beams or timbers with support jacks. Rausch and Public Works Superintendent Cooper feel this is a job we can do internally once supplies are found, and will start on it as soon as possible. In the meantime Rausch told the council that vehicles had been rearranged taking the heaviest of weight off that area.

Ordinance book changes were quick discussed, as this is something the council hopes to have done by middle of next year. Council members brought their changes and suggestions, and gave them to the ordinance book committee (Holden, Rausch and Holst). The committee will meet on November 16th at 6pm to further discuss these changes and suggestions.

DEPARTMENT REPORTS

Matt Schlichting has been hired for the part time ambulance position. Matt has been a volunteer for the Traer Ambulance Service for many years, and is excited to be joining the team as an employee. He will start Friday, November 5th.

There being no further business, the meeting was adjourned.

PETE HOLDEN, MAYOR
HALEY BLAINE, CITY CLERK

TRAER CHECK REGISTER NOV 2021

ADAPCO	Mosquito Oil	1,268.60
ALISON HOWARD	Library Hours	775.00
AMAZON.COM	Library Supplies	141.13
BARNES & NOBLE, INC.	Library Books	65.16
Blue Cross & Blue Shield	Insurance	7,984.59
BOUND TREE MEDICAL L.L.C.	Ambulance Supplies	266.01
Calhoun-Burns & Associates, Inc.	Bridge Project	712.20
CHAMPION ENTERPRISES, LLC	Mem. Bldg. Repairs	50.50
CHRIS COOPER	Oct Reimbursement	50.00
CHRIS COOPER	Nov Reimbursement	50.00
CNC LUMBER & SUPPLIES	Supplies	28.78
COOLEY SANITATION LLC	Garbage	10,780.00
DIANE PANFIL	Reimbursement	899.56
HOMETOWN FOODS	Misc. Supplies	22.27
IDALS	Annual Fee	15.00
IN HER STUDIO	Library Subscription	53.97
Ingram Library Services	Library Books	753.05
Joe & Dorothy Weida	Champion Grader	10,000.00
JOHN DEERE FINANCIAL	Parts	1,838.63
KARIN WOBETER	Refund	100.00
KCL GROUP BENEFITS	Insurance	118.82
KEITH KENNEDY	Library IT Work	103.99
Madelon Harms	Restroom Cleaning	100.00
MANATT'S	Sidewalk/Repairs	2,002.76
MASTERCARD	Misc. Supplies	1,382.64
MERCYONE	Ambulance Drugs	67.93
NAPA AUTO PARTS	Parts/Supplies	209.04
New Century FS	Fuel	65.70
PHYSICIAN'S CLAIMS COMPANY	Ambulance Billing	2,069.56
PRECISION LAWN CARE	Park Mowing	1,380.00
Shamrock Lawn Services	Lawn Control	68.00
Simply Blooming	Funeral Arrangment	67.40
SINCLAIR	Fuel	857.60
STERLING FIRE & SAFETY INC.	Extinguisher Inspection	539.50
STOREY KENWORTHY	Office Supply	140.72
Tama Co. Extension Office	Class	90.00
TAMA CO. SHERIFF'S OFFICE	Oct Contract	10,388.00
TAMA/GRUNDY PUBLISHING	Ads	95.82
TAMA/GRUNDY PUBLISHING	Legals	289.71
TENDER LAWN CARE	Park Lawn Control	660.00
TRAER CHAMBER OF COMMERCE	Library Dues	75.00
TRAER CHAMBER OF COMMERCE	Option Tax \$\$	5,000.00

TRAER MUNICIPAL UTILITIES	Utilities	4,699.12
TRAER MUNICIPAL UTILITIES	Office Services	9,000.00
Traer Theatre Inc.	TCF Funds	1,773.18
TRUE BUILDERS	Shelter Interior	4,403.00
TRUE BUILDERS	2nd Shelter Payment	28,500.00
U.S. CELLULAR	Amb. Phones	153.42
Veenstra & Kimm Inc.	Engineer Work	1,425.48
WEX BANK	Ambulance Fuel	271.00
WHANNEL'S HARDWARE	Misc. Supplies	11.97
WHANNEL'S HARDWARE	Misc. Supplies	141.74
WILSON RESTAURANT SUPPLY	Freezer Part	4.80
WINDSTREAM	Phones	65.81
WINDSTREAM	Phones/Fax	508.86
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		112,585.02

OCT 2021 REVENUES

GENERAL FUND	\$264,210
SPECIAL REVENUE FUND	\$94,840
DEBT SERVICE FUND	\$127,291
CAPITAL PROJECTS	\$0
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	\$486,341

OCT 2021 DISBURSEMENTS

GENERAL FUND	
SPECIAL REVENUE FUND	\$14,387
DEBT SERVICE FUND	\$0
CAPITAL PROJECTS	\$31,894
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	\$46,281

OCT 2021 FUND BALANCES

GENERAL FUND	\$1,147,307
SPECIAL REVENUE FUND	\$617,144
DEBT SERVICE FUND	\$167,609
CAPITAL PROJECTS	\$469,816
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	\$2,401,875