

Traer Public Library

Seeking an experienced, professional, and publicly-minded Library Director. Individual should possess strong leadership skills with a passion for library service and building library-community relationships.

Under direction of the Board of Trustees, the Director takes the lead in long range library planning, policy development, strategic planning, technological advancement, budgeting, and facility maintenance. The Director is responsible for the day-to-day management and physical operations of the library, the operating budget, and library staff.

Position is salaried full time, including some weekend and evening hours. Benefits available. Applicant must have a bachelor's degree and the State Public Library Endorsement, or earning such endorsement within 2 years of hire.

Applicant should have excellent interpersonal, written and oral skills, and be able to compile and analyze statistics. Must have competent computer knowledge and technology skills. Library experience preferred.

Employment applications available at the Library, Traer City Hall or www.traer.com. Please send application, cover letter and resume to Traer Public Library, 531 2nd Street, Traer, IA 50675 or email to dpanfil@traer.lib.ia.us. Applications will be accepted until the position is filled.