

MINUTES OF THE TRAEER CITY COUNCIL

The City Council of Traer, Iowa met in regular session on **Monday, January 8th, 2024** at 7:00 p.m. at Municipal Hall.

ROLL CALL

Mayor Holden called the meeting to order at 7:00pm with Council Members Holst, Rund, and Erhardt present. Panfil and Kennedy were absent.

OATH OF OFFICE

Council Members Holst, Rund and Mayor Holden were sworn in.
Council Member Kennedy will be sworn in at the next meeting.

APPROVAL OF AGENDA

Mayor Holden wanted to make one adjustment to the agenda, due to weather, and that was to discuss/review the preliminary plat for the "North Street Addition" to allow for the engineer present to get back on the road safely.

MOTION by Holst, seconded by Erhardt, to approve the agenda with those changes. Motion approved un animously with a roll call vote.

PLAT REVIEW

The council was presented a preliminary plat for the "North Street Addition" that was recently approved by the planning and zoning board. The plat under review is purposing 5 lots be constructed on the North side of North Street, where the old bowling alley used to be. Traer Development Corp. has been working with Helland Engineering on this preliminary plat but cannot move forward with planning until it's approved by the council. Approving the plat would allow TDC to move further with the planning, and potentially come back to the council with a finalized plat that would then need final approval. MOTION by Erhardt, seconded by Rund, to approve the preliminary plat for the North Street Addition. Motion approved unanimously with a roll call vote.

CONSENT AGENDA

MOTION by Holst, seconded by Erhardt, that the minutes of the December 5th, 2023 meeting are approved. Motion approved unanimously with a roll call vote.

MOTION by Erhardt, seconded by Holst, that the December Checks (#31037-31088) and 3 ACH payments (127231, 127232, 12212023) totaling \$225,151.77, are approved. Motion approved unanimously with a roll call vote.

CONCERNS/COMMENTS/OTHER BUSINESS

With new council members being elected and sworn in, the council committees were updated, and are effective January 2024.

Finance Committee-Chairman Erhardt, Kennedy and Panfil

Streets Committee-Chairman Panfil, Holst, Erhardt

Airport/Garbage Committee-Chairman Rund, Holst, Kennedy

Recreation Committee-Chairman Kennedy, Rund, Panfil

Community Protection Committee-Chairman Holst, Rund, Erhardt

MOTION by Holst, seconded by Rund, to approve the updated council committees. Motion approved unanimously with a roll call vote.

Clerk Blaine supplied the council members a FY25 budget schedule and informed them that there would be a need for a couple special meetings in April.

DEPARTMENT REPORTS

Holst quick touched on the civil war reenactment and that she hopes to continue conversations with Tama Co. and the reenactment committee to get more questions answered.

There being no further business, the meeting was adjourned.

PETE HOLDEN, MAYOR

HALEY BLAINE, CITY CLERK

TRAER CHECK REGISTER JAN 2024

A.W.E SERVICE	Repairs/Service	257.43
AFLAC	Insurance	38.52
ALISON HOWARD	Library Hours	640.00
AMAZON CAPITAL SERVICES	Library Supplies	290.09
Bauch & Lechtenburg Law Office	Legal	1,640.00
BOUND TREE MEDICAL L.L.C.	Ambulance Supplies	230.74
CHRIS COOPER	Reimbursement	50.00
COLUMN SOFTWARE PBC	Publications	73.00
COOLEY SANITATION LLC	Garbage	11,248.88
Des Moines Stamp	Stamper	65.00
Ingram Library Services	Library Books	851.20
Iowa Department of Transportation	Parts/Supplies	1,736.17
IOWA FINANCE AUTHORITY**	Interest	8.46
IOWA FINANCE AUTHORITY**	Interest	6,856.10
IOWA GEMT PAYMENT PROGRAM	Ambulance Dues	679.91
IOWA LIBRARY ASSOCIATION	Dues	95.00
Jolene Kahler	Reimbursement	960.33
JUDY JOHNSON	Refund	100.00
KCL GROUP BENEFITS	Insurance	169.79
MASTERCARD	Parts/Supplies	828.42
MASTERCARD	Parts/Supplies	1,231.61
MCMASTER-CARR SUPPLY CO.	Parts/Supplies	29.70
NAPA AUTO PARTS	Parts/Supplies	271.99
North Tama Community Schools	Option Tax	2,335.00
OFFICE OF TAMA CO AUDITOR	Election Fees	1,326.46
Overhead Door of Waterloo	Repairs/Service	270.00
PERFECT CIRCLE, LLC	Snow Removal	140.00
PRECISION LAWN CARE	Mowing/Trimming	7,263.75
SANDY SHEDA	Beautification	600.00
SCHENDEL PEST CONTROL	Pest Control	51.78
SINCLAIR	Fuel	2,068.35
STEIN ENTERPRISES	Parts/Supplies	20.00
STERLING FIRE & SAFETY INC.	Inspection	649.27
STOREY KENWORTHY	Office Supply	61.03
SUPERIOR WELDING	Gas	73.07
TAMA CO. SHERIFF'S OFFICE	Delivery	33.50
TAMA CO. SHERIFF'S OFFICE	Contract	13,580.00
TAMA/GRUNDY PUBLISHING	Publications	290.76
TELEFLEX, LLC	Ambulance Supplies	677.50
THOMPSON TRUCK & TRAILER, INC.	Parts/Supplies	38.68
Traer Fire Dept.	Reimbursement	6,808.44
Traer Fire Dept.	Reimbursement	7,982.54

TRAER MUNICIPAL UTILITIES	Utilities	7,154.13
TRAER MUNICIPAL UTILITIES	Office Services	9,000.00
TRAER MUNICIPAL UTILITIES	Reimbursement	121,983.10
Traer Theatre Inc.	Reimbursement	6,181.87
U.S. CELLULAR	Cameras	123.79
U.S. CELLULAR	Phones	152.33
UMB BANK, N.A. **	Fees	250.00
WELLMARK BCBS	Insurance	5,976.24
WENDY BLOCKER	Refund	100.00
WEX BANK	Fuel	624.42
WHANNEL'S HARDWARE	Parts/Supplies	381.55
WINDSTREAM	Phones	71.09
WINDSTREAM	Phones	530.78
**Denotes ACH Payment		<hr/> 225,151.77

DEC 2023 REVENUES

GENERAL FUND	\$226,906
SPECIAL REVENUE FUND	\$19,066
DEBT SERVICE FUND	\$14,274
CAPITAL PROJECTS	\$0
	<hr/> \$260,246

DEC 2023 DISBURSEMENTS

GENERAL FUND	\$143,203
SPECIAL REVENUE FUND	\$23,975
DEBT SERVICE FUND	\$7,115
CAPITAL PROJECTS	\$0
	<hr/> \$174,293

DEC 2023 FUND BALANCES

GENERAL FUND	\$1,696,409
SPECIAL REVENUE FUND	\$540,126
DEBT SERVICE FUND	\$179,153
CAPITAL PROJECTS	\$0
	<hr/> \$2,415,688