

MINUTES OF THE TRAEER CITY COUNCIL

The City Council of Traer, Iowa met in regular session on **Monday January 3rd 2022** at 7:00 p.m. at Municipal Hall.

ROLL CALL

Mayor Holden called the meeting to order at 7:00pm with Council Members Rausch, Holst, Kennedy, Erhardt and Panfil present.

OATH OF OFFICE

Council Member Erhardt and Mayor Holden were sworn in.

APPROVAL OF AGENDA

MOTION by Holst, seconded by Kennedy, that the agenda is approved. Motion approved unanimously with a roll call vote.

CONSENT AGENDA

MOTION by Panfil, seconded by Rausch, that the minutes of the December 6th, 2021 meeting are approved. Motion approved unanimously with a roll call vote.

MOTION by Panfil, seconded by Kennedy, that the December Checks (#29610-29660) and 1 ACH payment (12212021), totaling \$122,816.54, are approved. Motion approved unanimously with a roll call vote.

2022 STREET IMPORVEMENT PROJECT

As originally planned the City Council is looking to start the 2nd set of street projects this year (2022). An engineering agreement was presented to them that included the following improvements: Walnut Street from 7th Street to Toledo Street, sections of lowana Street and 9th Street. MOTION by Rausch, seconded by Kennedy, to approve an Engineering Service Agreement with Veenstra & Kimm for the 2022 Street Improvement Project. Motion approved unanimously with a roll call vote.

CONCERNS/COMMENTS/OTHER BUSINESS

As a follow-up to last month's meeting the council once again discussed nuisance properties. Since the last meeting the city has sent out 6 letters, which were delivered via the Tama County Sherriff's Department, to some properties in serious violation of 1 or more city ordinances. Those who received letters were given 30 days to clean-up their properties, if not, they face civil penalties up to \$750 per offense and the city may abate their property at the homeowners expense. The council reviewed some pictures of all 6 properties that were taken on 12/7/2021 and 12/27/2021 very little to no progress was shown. More pictures will be taken again around the 30 day mark, and if still no change the council has agreed that fines will be enforced. Once the fines are issued the council will then begin to discuss ways in which to clean the properties up.

Clerk Blaine discussed with the council that Joel Larsen with the North Tama Schools had approached her about the idea of a crosswalk across 7th Street from the school to the parking lot area. With the foot traffic to and from that parking area every morning and afternoon he feels it would be a good idea to put in a cross walk with pedestrian signage, allowing for safer crossing. The council gave their blessing, the school is welcome to put in a crosswalk if it's something they feel is needed.

The council reviewed a painting bid they had received from J.E.T Enterprises to paint the interior of the Memorial Building. The bid included 2 bids, Bid #1 for \$1880 which included Exterior Doors, Wood Trim & the Coat Area Walls. Bid #2 was for \$2,888 which included all of bid one and painting the walls in the main part of the building. The council wanted Clerk Blaine to verify that Bid #2 included all those items, and if so MOTION by Rausch, seconded by Erhardt, to approve the paint bid in the amount of \$2,888. Motion approved unanimously with a roll call vote.

DEPARTMENT REPORTS

During this time Carri Holst invited Shaun Kennedy to speak about changes coming to the Ambulance Service. Shaun informed the council that 2 employees had given their resignation. Steve, the weekend paramedic, and Matt, his recent part time hire, would be leaving the service. With this news and the lack of volunteers picking up shifts Shaun is concerned about the amount of hours Jo Kahler and himself will be putting in to keep the service going. Shaun informed the council that job ads have been created and he plans to advertise both positions ASAP.

Due to caucus night, the next council meeting will be held Tuesday, February 8th at 7pm

There being no further business, the meeting was adjourned.

PETE HOLDEN, MAYOR
HALEY BLAINE, CITY CLERK

TRAER CHECK REGISTER JAN 2022

A.W.E SERVICE	Tire Repair	27.00
AFLAC	Insurance	38.52
ALISON HOWARD	Library Hours	600.00
AMAZON.COM	Library Supplies	366.58
Aspro	Street Projects	19,870.71
Blue Cross & Blue Shield	Insurance	8,011.90
BOUND TREE MEDICAL L.L.C.	Ambulance Supplies	95.98
Calhoun-Burns & Associates, Inc.	Engineering	1,025.60
CHRIS COOPER	Reimbursement	50.00
CINDY BURESH	Refund	100.00
COOLEY SANITATION LLC	Garbage	10,790.00
DIANE PANFIL	Reimbursement	410.59
FAITH MILLER	Refund	100.00
HOMETOWN FOODS	Misc. Supplies	11.18
Ingram Library Services	Library Books	685.62
JARED HASSELMANN	Mem. Bldg. Cleaning	2,000.00
JOSH YOUEL	Pool Mowing	360.00
KCL GROUP BENEFITS	Insurance	118.84
Logan Contractors Supply, Inc.	Hose	56.47
MACQUEEN EQUIPMENT	Parts	979.28
MASTERCARD	Misc. Supplies	1,060.26
Matthew E. Ulven	Ambulance Comp.	750.00
MERCYONE	Ambulance Drugs	103.02
MONA LARSEN	Refund	100.00
Municipal Pipe Tool Co., LLC	Emergency Jet	1,209.00
NAPA AUTO PARTS	Misc. Parts/Supplies	758.05
North Tama After Prom	Option Tax Money	1,000.00
NORTH TAMA DOLLARS FOR SCHOLARS	Option Tax Money	5,000.00
OFFICE OF TAMA CO AUDITOR	Election Fees	1,020.57
RACHAEL KOPRIVA	Refund	100.00
SCHENDEL PEST CONTROL	Pest Control	97.50
STEFFES GROUP	Refund	100.00
Stryker Sales Corporation	Maintenance	1,336.32
SUPERIOR WELDING	Supplies	193.79
Tama Co. Extension Office	Classes	90.00
TAMA CO. SHERIFF'S OFFICE	Letter Delivery	212.00
TAMA CO. SHERIFF'S OFFICE	Contract Hours	10,388.00
TAMA/GRUNDY PUBLISHING	Legals	525.64
Traer Fire Dept.	4th Qtr Reimb.	2,033.16
Traer Fire Dept.	4th Qtr Reimb.	9,903.18
TRAER MUNICIPAL UTILITIES	Utilities	6,901.61
TRAER MUNICIPAL UTILITIES	Office Services	9,000.00
Traer Theatre Inc.	Reimbursement	1,350.00
TRUE BUILDERS	Park/Equipment	21,049.74
U.S. CELLULAR	Phones	307.26
UMB BANK, N.A.**	Fees	250.00

WENDLING QUARRIES INC.	Rock	1,122.75
WEX BANK	Fuel	417.48
WHANNEL'S HARDWARE	Misc. Supplies	39.99
WHANNEL'S HARDWARE	Misc. Supplies	119.25
WINDSTREAM	Phones	68.24
WINDSTREAM	Phones	511.46
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**Denotes ACH Payment		122,816.54

DEC 2021 REVENUES

GENERAL FUND	\$86,677
SPECIAL REVENUE FUND	\$25,997
DEBT SERVICE FUND	\$21,633
CAPITAL PROJECTS	\$0
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	\$134,307

DEC 2021 DISBURSEMENTS

GENERAL FUND	\$116,396
SPECIAL REVENUE FUND	\$25,566
DEBT SERVICE FUND	\$250
CAPITAL PROJECTS	\$20,033
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	\$162,244

DEC 2021 FUND BALANCES

GENERAL FUND	\$1,144,860
SPECIAL REVENUE FUND	\$625,175
DEBT SERVICE FUND	\$164,161
CAPITAL PROJECTS	\$70,102
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	\$2,004,298