

MINUTES OF THE TRAEER CITY COUNCIL

The City Council of Traer, Iowa met in regular session on **Monday August 2th, 2021** at 7:00 p.m. at Municipal Hall.

ROLL CALL

Mayor Holden called the meeting to order with Council Members, Rausch, Holst, Kennedy, Erhardt and Schafer present.

APPROVAL OF AGENDA

MOTION by Schafer, seconded by Kennedy, that the agenda is approved. Motion approved unanimously with a roll call vote.

VISITORS/PUBLIC COMMENT

Sharon Stoakes with the Traer Museum was present to ask the council if they would be willing to hang a framed Princess Theatre Poster in the Traer Memorial Building. The posters were recently gifted to the Traer Museum and they are now wanting to share with the community. The poster, and placard of information, would be part of the "Princess Theatre Post Tour" that will begin August 12th in conjunction with Winding Stairs Festival. Sharon suggested hanging the poster and placard in the Memorial Building entryway for all guests to view.

CONSENT AGENDA

MOTION by Kennedy, seconded by Rausch, that the minutes of the July 12th, 2021 meeting are approved. Motion approved unanimously with a roll call vote.

MOTION by Rausch, seconded by Holst, that the July Checks (#29335-29375), totaling \$100,862.88, are approved. Motion approved unanimously with a roll call vote.

BEER AND LIQUOR PERMITS

MOTION by Schafer, seconded by Erhardt, to approve the licenses for Hometown Foods and Wind-Up Lounge. Motion approved unanimously with a roll call vote.

GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2021 - - STREET IMPROVEMENT PROJECT

Nathan Summers with D.A. Davidson was present to discuss project financing with the council. Having no further questions or concerns a MOTION by Schafer was made, seconded by Kennedy, to approve RESOLUTION 08-02-21-01, Directing the Acceptance of a Proposal to Purchase \$560,000* (subject to adjustment) General Obligation Capital Loan Notes, Series 2021 and Approving the Form and Authorizing Execution of a Note Purchase Agreement. Motion approved unanimously with a roll call vote.

A special meeting will be held on August 16th at 6pm to execute the issuance proceedings.

CONCERNS/COMMENTS/OTHER BUSINESS

The council discussed updating the current City of Traer ordinance book. Public Works employee Neil O'Brien has contacted Iowa Codification, Inc., and they suggest an updated ordinance book every 5 years, ours hasn't been updated since 2014. With updating a book comes cost, and the cost could be anywhere from \$4,000-\$5,000. The council agreed it was time to start reviewing the current book and to start exploring the idea of working with Iowa Codification Inc. to get a new book together. Clerk Blaine is going to start assigning book sections to council members and public works employees, for them to review, make notes, and report back suggestions/ideas. The council will then review these and possibly assign a committee to continue the process.

While on the subject of the ordinance book, a gentleman named Brandon, was present to discuss a building that's for sale downtown. The property is 523 2nd Street and is currently zoned Business Commercial. Brandon was hoping to alter the "storefront" to allow for more living space in the back half of the building. The council really wants to see it continue to be a store front, like the ordinance suggests, and leave that space for a business to occupy. After much discussion a MOTION by Erhardt, seconded by Holst, to leave the space as zoned, and as it reads in the ordinance book, was made. Motion was approved unanimously with a roll call vote.

Mayor Holden and Clerk Blaine notified the council that Mike Estes who currently holds a seat on the Library Board was going to be stepping down from that position. Mayor Holden suggested appointing Levi LaRue to fill his seat. MOTION by Kennedy, seconded by Holst, to approve the appointment of Levi LaRue to the Library board. Motion approved unanimously with a roll call vote.

DEPARTMENT REPORTS

Chairman Erhardt discussed with the council a special project that Traer is going to be needing soon, and that is a Fire/Ems/Emergency location to better house all their equipment and crews. He has been in conversation with the fire department about their thoughts and ideas and one idea that was mentioned was talking with Heartland Coop about possibly working out an agreement to get back all or some of their building that they haven't done anything with. Erhardt knows that it needs a lot of attention but hopes to explore the possibilities. The council agreed that exploring the options

were a good idea. Mayor Holden will try to get in contact with the appropriate people at the Coop to see what we can do next.

Chairman Kennedy brought up the condition of the Memorial Building after receiving some pictures from our cleaning personnel. Some areas of concern are mostly painted surfaces such as doors, some walls, and entrance areas. The stage was also a concern but the Public Works department has already addressed that concern and fixed some broken legs. The council discussed the need for an interior paint job. The City of Traer is lucky to have a building like that in the community and they'd like to see it looking the best it can. Clerk Blaine was going to reach out to a few local painters and see what it would take to get some bids. The legion and auxiliary would also be contacted before any decisions are made.

Next City Council meeting will be Monday September 13th.

There being no further business, the meeting was adjourned.

PETE HOLDEN, MAYOR
HALEY BLAINE, CITY CLERK

TRAER CHECK REGISTER AUG 2021

AFLAC	Insurance	38.52
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ALISON HOWARD	Library Hours	300.00
AMAZON.COM	Library Purchase	365.65
BARNES & NOBLE, INC.	Library Purchase	91.86
Blue Cross & Blue Shield	Insurance	8,112.48
BOUND TREE MEDICAL L.L.C.	Ambulance Supply	516.36
Calhoun-Burns & Associates, Inc.	Engineer Work	866.55
CARRICO AQUATIC RESOURCES, INC	Pool Supply	257.84
CHAMPION ENTERPRISES, LLC	Library Work	532.10
CHRIS COOPER	Reimbursement	50.00
COOLEY SANITATION LLC	Garbage	10,720.00
DIANE PANFIL	Reimbursement	336.61
ESO SOLUTIONS	Fee	2,795.00
Gierke-Robinson Co.	Misc. Supply	106.50
GOOD OLD DAYS	Library Subscription	10.00
Ingram Library Services	Library Books	1,021.95
IOWA HISTORY JOURNAL	Library Subscription	18.95
KCL GROUP BENEFITS	Insurance	66.18
MASTERCARD	Misc. Purchases	941.47
MERCYONE	Amb/Med Bill	810.47
NUCARA	Pool Band-aids	11.01
RACOM CORPORATION	Ambulance	751.50
Roan, Powell & Reinders	Legal Work	1,578.70
SCHENDEL PEST CONTROL	Pest Control	50.00
STOREY KENWORTHY	Office Supply	150.64
TAMA CO. SHERIFF'S OFFICE	Contract	10,192.00
TAMA COUNTY LIBRARY ASSN	Fees	100.00
TAMA/GRUNDY PUBLISHING	Legals	317.82
TAMA/GRUNDY PUBLISHING	Legals	427.20
TENDER LAWN CARE	Park Lawn Care	660.00
TRAER MUNICIPAL UTILITIES	Utilities	6,995.82
TRAER MUNICIPAL UTILITIES	Support	9,000.00
TRUE BUILDERS	Park Shelter	11,780.00
TRUE BUILDERS	Park Shelter	40,000.00
U.S. CELLULAR	Amb. Phones	153.84
WHANNEL'S HARDWARE	Misc. Supplies	12.98
WHANNEL'S HARDWARE	Misc. Supplies	81.67
WINDSTREAM	Phones	66.09
WINDSTREAM	Phones	516.65
WOODWORKER'S JOURNAL	Library Subscription	19.95

110,862.88

JULY 2021 REVENUES

GENERAL FUND	\$105,917
SPECIAL REVENUE FUND	\$29,105
DEBT SERVICE FUND	\$9,190
CAPITAL PROJECTS	\$0
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	\$144,212

**JULY 2021
DISBURSEMENTS**

GENERAL FUND	\$245,213
SPECIAL REVENUE FUND	\$21,670
DEBT SERVICE FUND	\$1,000
CAPITAL PROJECTS	\$16,467
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	\$284,350

**JULY 2021 FUND
BALANCES**

GENERAL FUND	\$835,433
SPECIAL REVENUE FUND	\$512,047
DEBT SERVICE FUND	\$13,690
CAPITAL PROJECTS	\$0
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	\$1,361,170