

## **MINUTES OF THE TRAER CITY COUNCIL**

The City Council of Traer, Iowa met in regular session on **Monday February 4, 2019** at 7:00 p.m. at Traer Municipal Hall.

### **ROLL CALL**

Mayor Holden called the meeting to order with Council Members Holst, Kennedy, Youel, Schafer and Foster answering roll call. Absent: NONE.

### **APPROVAL OF AGENDA**

MOTION by Kennedy, seconded by Foster, that the agenda is approved. Motion approved unanimously with a roll call vote.

### **WELCOME TO VISITORS/PUBLIC COMMENTS**

Ellen Young discussed the Tama County Foundation, Tama County Economic Development, and having a booth at the Waterloo Home Show (sponsored by Traer Development).

Danica Minard, North Tama Teacher, discussed her experience teaching “mermaid” classes at the Traer Pool last summer. She feels that there is an opportunity to expand the program next year and get some publicity for the pool. The council agreed to look at the possibilities.

### **CONSENT AGENDA**

MOTION by Schafer, seconded by Youel, that the minutes of the January 7, 2019 meeting are approved. Motion approved unanimously with a roll call vote.

MOTION by Kennedy, seconded by Holst, that the February Checks (#27621-27669, total of \$117,055.87) are approved. Motion approved unanimously with a roll call vote.

The monthly Sheriff’s report was received, and Sheriff Kucera reviewed the activity for the month.

### **BEER and LIQUOR PERMITS**

MOTION by Holst, seconded by Kennedy, to approve the license for Kubik-Finch. Motion approved unanimously with a roll call vote.

### **PUBLIC WORKS STAFFING**

MOTION by Kennedy, seconded by Foster, to approve the hiring of Neil O’Brien, at the starting wage of \$20/hr. There is a 90-day probationary period at which time wage could be adjusted. Motion approved unanimously with a roll call vote. Mr. O’Brien was present at the meeting and introduced himself to the rest of the council. He will be starting February 25<sup>th</sup>.

MOTION by Kennedy, seconded by Foster, to approve increasing Chris Cooper’s wage to \$24.50/hr., effective when he takes over as Superintendent at the end of February. Motion approved unanimously with a roll call vote.

### **SWIMMING POOL**

There are three final change orders for the Traer Pool project. Change Order # 3 for Ricchio for a credit of \$500 (dented diving board railing); Change order # 3 for Garling at \$1,751 (additional fans and concrete work); and Change order #4 for Garling at \$1,611 (adding sod and reducing grass in parking area). This brings their total contracts to \$1,747,000 for Ricchio and \$1,760,568 for Garling. MOTION by Youel, seconded by Holst, to approve the change orders. Motion approved unanimously with a roll call vote.

MOTION by Foster, seconded by Schafer, to approve the final payment to Garling for \$51,063.55. This will finalize their contract, and begin the two year warranty period. Motion approved unanimously with a roll call vote. There is still approximately \$8,000 due to Ricchio which will be paid after they return in the spring to help get the pool up and running. Burbach Aquatics will be paid approximately \$400,000 in June or July, and True Builders is scheduled to complete the parking lot this spring, before the pool opens.

### **MEMORIAL BUILDING**

MOTION by Holst, seconded by Schafer, to pass RESOLUTION 02-04-19-1; supporting the Memorial Building Kitchen Renovations. Motion approved unanimously with a roll call vote.

### **FY2020 BUDGET**

The council reviewed the FY20 budget draft as prepared by the City Clerk. The subject of Ambulance staffing was discussed in detail, and it was agreed to include making the weekend Paramedic fulltime (with benefits), as this will give us Paramedic coverage 24/7, as the state is pushing for. The increased costs of this change are partially offset by raising property taxes slightly to cover benefit costs. The final version of the budget will have a net cash flow of (\$312,000) and a tax rate of \$19.77 per \$1,000 of taxable value. Much of the negative cash flow is due to using funds from reserves for completion of the pool. Final budget approval comes after a public hearing on the proposed budget.

MOTION by Holst, seconded by Schafer, to set the public hearing for March 7, 2019, at 7PM, to coincide with the regular March Council meeting. Motion approved unanimously with a roll call vote.

### **CONCERNS/COMMENTS/OTHER BUSINESS**

The council again discussed the revised employee handbook. The council thanked deputy City Clerk Blaine for all her hard work on this project. MOTION by Holst, seconded by Youel, to approve the revised handbook, to be effective retroactively to January 1, 2019. Motion approved unanimously with a roll call vote.

Bids have been received for asbestos removal for the old power plant building next door to the Street Dept. shop. This is primarily a TMU project, however, much like the sewer lagoon issue, where the council had to apply for the SRF loan, the city needs to be the name on the IDNR grant for "derelict building" asbestos removal. This means the council must pass a resolution accepting the bid and applying for the grant. TMU will pay the difference between the grant and the total cost. MOTION by Schafer, seconded by Foster, to pass RESOLUTION 02-04-19-2; Approving IDNR Grant Application. Motion approved unanimously with a roll call vote.

### **DEPARTMENTAL REPORTS**

It was noted that this would be John Novak's last Council meeting before his retirement at the end of February. There will be a retirement party for John on Saturday March 16<sup>th</sup> at the Memorial Building.

**JANUARY 2019 REVENUES:**

General Fund .....	\$ 58,611
Special Revenue Fund.....	\$ 20,505
Debt Service Fund.....	\$ 8,298
Capital Projects.....	<u>\$ 0</u>
	\$ 87,414

**JANUARY 2019 DISBURSEMENTS:**

General Fund .....	\$ 73,370
Special Revenue Fund.....	\$ 25,044
Debt Service Fund.....	\$ 0
Capital Projects.....	<u>\$ 2,850</u>
	\$ 101,264

**JANUARY 2019 FUND BALANCES:**

General Fund .....	\$ 1,687,056
Special Revenue Fund.....	\$ 65,967
Debt Service Fund.....	\$ 153,476
Capital Projects.....	<u>\$ 0</u>
	\$ 1,906,499

Check Register attached.

MAYOR PETE HOLDEN

Jon Panfil, City Clerk